
MINUTES OF THE REGULAR COUNCIL MEETING OF NOVEMBER 20, 2024

Held in the Council Chambers of the Resort Village of Turtle View at 116 Golden Sands Drive

PRESENT: Mayor Troy Johnson, Councillor Willie Thompson, Councillor Jim Glasrud, Councillor Dennis Schultz and Administrator Lorrie Bannerman.

ABSENT:

CALL TO ORDER: A quorum being present, Mayor Troy Johnson called the meeting to order at 6:31 p.m.

AGENDA:

177/24 **Glasrud:** That the agenda be accepted as amended.
Carried

MEETING MINUTES:

178/24 **Schultz:** That the October 16, 2024 Minutes of the Regular Meeting of Council be adopted as presented.
Carried

179/24 **Glasrud:** That the October 22, 2024 Minutes of the Special Meeting of Council be adopted as presented.
Carried

CORRESPONDENCE:

180/24 **Thompson:** That the list of correspondence be dealt with in the proper order of business, a list of which is attached hereto and to form part of the minutes.
Carried

PAYMENT OF ACCOUNTS:

181/24 **Glasrud:** That the accounts from electronic cheque #1303 to #1367 and electronic payments from #1 to #1793664 in the amount of \$76,838.88 be approved for payment, a list of which is attached hereto and to form part of the minutes.
Carried

FINANCIAL BUSINESS:

182/24 **Johnson:** That the financial statements and bank reconciliations for the month of October 2024 be approved as presented.
Carried

Initial: 
Mayor
Initial: 
Administrator

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NEW BUSINESS

PURCHASE OF CAMERAS FOR TURTLE VIEW USE:

183/24 Glasrud: That council allocate \$1000.00 to the purchase of trail cameras for security purposes.
Carried

UNREASONABLE COMPLAINT CONDUCT POLICY:

184/24 Glasrud: That Council adopt the Unreasonable Complaint Conduct (UCC) Policy for the Resort Village of Turtle View which is attached hereto and to form part of the minutes.
Carried

GRADING & SNOW REMOVAL CONTRACT:

185/24 Glasrud: That Willie Thompson and Dennis Schultz be designated as the Resort Village of Turtle View Supervisors for the contracted work for snow removal and grading.
Carried

BILL PAYMENT OPTIONS:

186/24 Thompson: That Council approve the addition of bill payments through the Turtleford Credit Union, as deemed necessary, due to the Canada Post strike.
Carried

2025 TRANSFER STATION CALENDAR:

187/24 Glasrud: That council accept the 2025 Transfer Station Calendar schedule as presented, which is attached hereto and to form part of the minutes.
Carried

ACCIDENTAL DEATH & DISABILITY INSURANCE:

188/24 Glasrud: That council approve adding Accidental Death & Disability Insurance to the comprehensive benefit package and have the Administrator complete the application to AON as follows:

- Class I A, Councillors & Office Staff for \$44/person
- Class II, Municipal Volunteers for \$100
- Class IV, Volunteer Firefighters for \$25/person

Carried

Initial: TJ Mayor
Initial: Jo Administrator

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2025 MUNICIPAL REVENUE SHARING GRANT:

- 189/24 Johnson: That the Council of the Resort Village of Turtle View confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- 2023 Audited Financial Statements sent to the Ministry of Government Relations;
 - The municipality does not run a municipal Waterworks System;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

ADMINISTRATOR'S HOLIDAYS:

- 190/24 Thompson: That Council approve the Administrator to take holidays from December 13, 2024, and 24th – 27th, 2024 inclusive and December 31, 2024 from 12:30 pm to 4:30 pm.

Carried

CHRISTMAS SEASON OFFICE HOURS:

- 191/24 Glasrud: That Council approves the Turtle View office being closed during the Christmas season from December 24th to 27th, 2024 inclusive and on December 31, 2024 from 12:30 p.m. to 4:30 p.m.

Carried

REQUEST FOR TREE REMOVAL ON MUNICIPAL PROPERTY:

- 192/24 Schultz: That Council approve for Willie Thompson to remove the dead trees, at no charge, from MR2 and adjacent road allowance located along Sandy Beach Drive.

Carried

Initial:  Mayor
Initial:  Administrator

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ADJOURNMENT:

193/24 Johnson: That the meeting be hereby adjourned. Time of adjournment 8:08 p.m.

Carried



MAYOR



ADMINISTRATOR

Initial: TI
Mayor
Initial: [Signature]
Administrator

Regular Monthly Meeting of Council – Correspondence - November 19, 2024

- Email, SUMA, Municipal UPDATE, Rec'd Oct. 21/24
- Email, Building & Technical Standards GR, Branch Courses, Rec'd Oct. 23/24
- Email, Loam Hones, Promoting ALL SAFETY, A Service & Supply Co., Rec'd Oct. 23/24
- Email, NSRMHH, Minutes from Oct. 21 Board Meeting, Rec'd Oct. 25/24
- Email, Prime Minister's Awards, Nominations for Outstanding Educators, Rec'd Oct. 25/24
- Email, Saskatchewan Common Ground Alliance, SCGA AGM -Dec. 5 – Virtually, Rec'd Oct. 30/24
- Email, Ratepayer, Compliment on Stop Signs – Rec'd Nov. 3/24
- Email, Ken Burnouf (RCMP), Quarterly Community Policing Report, July-Sept. – Rec'd Nov4/24
- Email, SUMA, Municipal Update, MLDP (Municipal Leadership Development Program) Fall Modules, Rec'd Nov 4/24
- Mail, Landworks Civil Engineering Ltd., Consulting Services for Saskatchewan Municipalities, Rec'd Nov. 6/24
- Mail, Gov. of Canada, Nominations for Prime Minister's Awards for Teaching Excellence..., Rec'd Nov. 6/24
- Email, Ratepayer, Inquiry on Power in the Park, Nov. 10/24
- Email/Website, Canada Post Pending Strike Action, Rec'd Nov. 14/24
 - UPDATE—Canadian Union of Postal Workers are on Strike!
- Email, WYWRA, 2025 Membership & Pricing, Nov. 14/24
- Email, SUMA, Member Communication Opportunities, Rec'd, Nov. 14/24
- Email, North Bound Planning, 2024 Client Conference, Dec. 12 – Aberdeen, Rec'd Nov. 15/24
- Email, SUMA, Municipal Update, Rec'd Nov. 18/24
- Email, SUMA, Webinar: Council Table 101, Nov. 20, 2024, Rec'd Nov. 19/24
- Email, SUMAssureBulletins, Preventing Frozen Pipes, Rec'd Nov. 19/24
- Email, Sask. Public Safety Agency's (SPSA's) Provincial Disaster Assistance Program (PDAP), Division 6 Municipality Training – Dec. 4th, North Battleford, Rec'd Nov. 19/24

SCHEDULE OF PAYMENTS SUBMITTED TO REGULAR COUNCIL MEETING, NOVEMBER 20, 2024

Cheques

1303 TO 1324	Voided	\$0.00
1325	Lorrie Bannerman	\$3,724.53
1326	City of Meadow Lake	\$7,202.30
1327	Starla Denny	\$1,381.64
1328	Shannon McDonnell	\$1,089.83
1329	MEPP	\$1,407.84
1330	SUMA	\$454.17
1331 to 1358	Voided	\$0.00
1359	Construction Code Authority	\$2,825.69
1360	Starla Denny	\$45.00
1361	St. Walburg Building Supplies Ltd	\$76.43
1362	Lorrie Bannerman	\$182.70
1363	Matthews Ranch & Resort	\$157.50
1364	Millard Contracting Co. Ltd	\$11,935.00
1365	101135512 SK Ltd.	\$6,068.59
1366	Northbound Planning Ltd.	\$26.25
1367	Willie Thompson	\$2,425.00
		<hr/>
		<u>\$39,002.47</u>

Electronic Payments

1	West Yellowhead Waste Resource	\$3,016.23
2	256758	\$100.92
3	SaskEnergy	\$245.90
655216	SaskEnergy	\$106.62
655218	SaskPower	\$30.90
655220	SaskPower	\$61.81
655222	SaskPower	\$61.81
655224	SaskPower	\$262.64
655226	Sasktel	\$99.61
656737	Xplornet Communications Inc.	\$116.54
1793664	Saskatchewan eTax Services	\$33,733.43
		<hr/>
		<u>\$37,836.41</u>
		<hr/>
	Total:	\$76,838.88

RESORT VILLAGE OF TURTLE VIEW
UNREASONABLE COMPLAINANT CONDUCT (UCC) POLICY

Subject:	Procedure for Unreasonable Complainants	
Type:	Administrative	Pages: 2
Authority:	Municipal Resolution #184/24	Adopted by Council: November 20, 2024

GOAL

To provide a process for Council and Staff to better manage unreasonable complainant conduct (UCC) while still providing procedural fairness. To provide for the health and safety of RV staff, Council, and Associates by restricting access to service to people with unreasonable complaint behaviour.

Unreasonable Complainant Conduct

Most Complainants act reasonably in their interactions with RV staff and Council, however there are some who choose to act unreasonably. Unreasonable Complainant conduct is any behaviour by a Complainant which, because of its nature or frequency, raises substantial health, safety, resource or equity issues for the RV's staff or Council. UCC could be a manifestation of:

1. Unreasonable persistence
2. Unreasonable demands
3. Unreasonable lack of cooperation
4. Unreasonable arguments
5. Unreasonable behaviours

Roles And Responsibilities

- All staff and Council are responsible for familiarizing themselves with this policy.
- Staff, and Council are responsible for recording and reporting all UCC incidents they experience or witness.
- Council is responsible for making restriction decisions, in closed session at duly convened Council meetings.
- The Administrator is responsible for bringing the case to Council and communicating with the Complainant.

Procedure to Restrict

1. Unreasonable complaints are documented and when the complaints are deemed unreasonable the case is brought to Council for consideration to proceed.
2. If Council decides to consider a restriction process, the Complainant is given advance notice in writing, of the restriction being considered, the reasons behind the consideration to restrict, the type of restriction and the timeframe the restriction will apply.

3. In regard to Procedural Fairness, the Complainant is invited, in writing, to refute the reasons for the impending restriction. A deadline for such a reply is established by Council and communicated to the Complainant.
4. At the next RV Council meeting after the established Complainant reply deadline, Council will discuss, in closed session, any action to restrict. If, in consideration of the Complainant's reply, Council decides to restrict service, a decision of Council will be made in an open and transparent manner, with respect to protection of personal information. The decision of Council will be communicated to the Complainant, outlining the restricted service and the nature and length of the restriction.
5. Should the Complainant disagree with the Council's decision, they will be advised to contact the Saskatchewan Ombudsman.

RESORT VILLAGE OF TURTLE VIEW TRANSFER STATION 2025 HOURS OF OPERATION

January						
S	M	T	W	T	F	S
			1	2	3	4
X	6	7	8	9	10	11
X	13	14	15	16	17	18
X	20	21	22	23	24	25
X	27	28	29	30	31	

February						
S	M	T	W	T	F	S
						1
X	3	4	5	6	7	8
X	10	11	12	13	14	15
X	17	18	19	20	21	22
X	24	25	26	27	28	

March						
S	M	T	W	T	F	S
						1
X	3	4	5	6	7	8
X	10	11	12	13	14	15
X	17	18	19	20	21	22
X	24	25	26	27	28	29
X	31					

April						
S	M	T	W	T	F	S
		1	2	3	4	5
X	7	8	9	10	11	12
X	14	15	16	17	18	19
X	21	22	23	24	25	26
X	28	29	30			

May						
S	M	T	W	T	F	S
				1	2	X
X	5	6	X	8	9	X
X	12	13	X	15	16	X
X	19	20	X	22	23	X
X	26	27	X	29	30	X

June						
S	M	T	W	T	F	S
X	2	3	X	5	6	X
X	9	10	X	12	13	X
X	16	17	X	19	20	X
X	23	24	X	26	27	X
X	30					

July						
S	M	T	W	T	F	S
		1	X	3	4	X
X	7	8	X	10	11	X
X	14	15	X	17	18	X
X	21	22	X	24	25	X
X	28	29	X	31		

August						
S	M	T	W	T	F	S
					1	X
X	5	6	X	7	8	X
X	12	13	X	14	15	X
X	19	20	X	21	22	X
X	26	27	X	28	29	X
X						

September						
S	M	T	W	T	F	S
X	2	3	X	4	5	X
X	8	9	X	11	12	X
X	15	16	X	18	19	X
X	22	23	X	25	26	X
X	29	30				

October						
S	M	T	W	T	F	S
			1	2	3	X
X	6	7	8	9	10	X
X	13	14	15	16	17	18
X	20	21	22	23	24	25
X	27	28	29	30	31	

November						
S	M	T	W	T	F	S
						1
X	3	4	5	6	7	8
X	10	11	12	13	14	15
X	17	18	19	20	21	22
X	24	25	26	27	28	29
X						

December						
S	M	T	W	T	F	S
X	1	2	3	4	5	6
X	8	9	10	11	12	13
X	15	16	17	18	19	20
X	22	23	24	25	26	27
X	29	30	31			

X DENOTES TRANSFER STATION DAYS
WINTER HOURS (OCTOBER – APRIL) – OPEN 10 AM – 5 PM ON DATES SHOWN ABOVE
SUMMER HOURS (MAY – SEPTEMBER) – OPEN 9 AM – 5 PM ON DATES SHOWN ABOVE, WEEKENDS AND STAT HOLIDAYS
 - OPEN 1 PM – 5 PM, WEDNESDAY, ON DATES SHOWN ABOVE