MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RESORT VILLAGE OF TURTLE VIEW HELD ON THE 18th DAY OF JANUARY, 2023 IN THE RESORT VILLAGE OF TURTLE VIEW COUNCIL CHAMBERS AT 6:30 P.M.

PRESENT: Mayor Troy Johnson, Councillor Willie Thompson, Councillor Dennis Schultz and Administrator Lorrie Bannerman. Councillor Jim Glasrud attended by electronic means through phone.

ABSENT:

CALL TO ORDER: A quorum being present, Mayor Troy Johnson called the meeting to order at 6:31 p.m.

AGENDA:

1/23 **Thompson:** That the agenda be accepted as amended.
Carried

MEETING MINUTES:

2/23 **Glasrud:** That the December 28, 2022 Minutes of the Regular Meeting of Council be adopted as presented.
Carried

CORRESPONDENCE:

3/23 **Johnson:** That the list of correspondence be dealt with in the proper order of business, a list of which is attached hereto and to form part of the minutes.
Carried

PAYMENT OF ACCOUNTS:

4/23 **Schultz:** That the accounts from Cheque #806 to Cheque #825 and electronic payments from #573616 to #1152146 in the amount of $111,355.23 be approved for payment, a list of which is attached hereto and to form part of the minutes.
Carried

FINANCIAL BUSINESS:

5/23 **Thompson:** That the financial statements and bank reconciliations for the month of December, 2022 be approved as presented.
Carried

UNFINISHED BUSINESS

DEVELOPMENT CHARGES BYLAW #27-2022:

6/23 **Johnson:** That Bylaw #27-2022, a Bylaw to establish a Development Charge for Lands that are to be developed or redeveloped within the Resort Village of Turtle View, be rescinded.
Carried

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TURTLE VIEW OFFICE FRONT ENTRANCE POSTS AND LIGHTS:

7/23	**Glasrud:**	That council approve Willie Thompson to purchase 2 outside lights and materials for posts and complete the work to finish around the outside entrance posts in front of the office building. Carried

NEW BUSINESS

PURCHASE OF EQUIPMENT FOR PUBLIC MEETINGS AND HEARINGS:

8/23	**Johnson:**	That council approve the purchase of electronic equipment, up to $1000.00, for Public Meetings to be used at public meetings and hearings to improve communication in zoom meetings. Carried

OFF-SITE DEVELOPMENT FEES, BYLAW #28-2023:

9/23	**Johnson:**	That Bylaw No. 28-2023, A Bylaw to Establish an Off-Site Fee for New Subdivisions, hereby be introduced and read a first time. Carried
10/23	**Thompson:**	That council schedule an informal meeting with the public to discuss Bylaw 28-2023 for February 4, 2023 at 2:00 p.m. at the Turtle View Fire Hall. Carried

COUNCIL-PROCEDURES BYLAW #29-2023:

11/23	**Johnson:**	That Bylaw No. 29-2023, A Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees, hereby be introduced and read a first time.
12/23	**Glasrud:**	That Bylaw No. 29-2023, A Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees, hereby be read a second time.
13/23	**Thompson:**	That Bylaw No. 29-2023, A Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees be given three (3) readings at this meeting.
14/23	**Johnson:**	That Bylaw No. 29-2023, A Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees, hereby be read a third time and hereby adopted. Carried

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RESORT VILLAGE OF TURTLE VIEW HELD ON THE 18th DAY OF JANUARY, 2023 IN THE RESORT VILLAGE OF TURTLE VIEW COUNCIL CHAMBERS AT 6:30 P.M.

PLANNING SERVICES FOR OCP AND ZONING BYLAW AMENDMENTS

15/23 **Johnson:** That the council hire Joe Jozsa, CanQuest Consulting Professional Community Planning, for the quoted amount of $1,800.00 with $500.00 retainer to be paid upfront, to complete the process for the amendments of the OCP and Zoning Bylaws and update the maps for the approved restructuring of lands for the Resort Village of Turtle View as stated in the Letter of Understanding dated January 3, 2023.

Carried

APPOINTMENT OF DEPUTY MAYOR:

16/23 **Glasrud:** That the council appoint Willie Thompson as the Deputy Mayor for the Resort Village of Turtle View for 2023.

Carried

APPOINTMENT OF TURTLE VIEW'S VOLUNTEER FIRE BRIGADE FIRE CHIEF:

17/23 **Thompson:** That council appoint Chuck Brander as the designated Fire Chief for the Volunteer Fire Brigade for the Resort Village of Turtle View for 2023.

Carried

APPOINTMENT OF TURTLE VIEW'S VOLUNTEER FIRE BRIGADE DEPUTY FIRE CHIEF:

18/23 **Schultz:** That council appoint Corey Bannerman as the designated Deputy Fire Chief for the Volunteer Fire Brigade for the Resort Village of Turtle View for 2023.

Carried

APPOINTMENT OF AUDITOR FOR 2022 AUDIT:

19/23 **Johnson:** That council hire Pinnacle Business Solutions in Meadow Lake to complete the Resort Village of Turtle View 2022 Audit as quoted in the proposal letter dated April 20, 2020.

Carried

RENEWAL FOR BOARD OF REVISION & DEVELOPMENT BOARD SERVICES FOR 2023:

20/23 **Thompson:** That the 2023 contract with Western Municipal Consulting for Board of Revision and Development Appeal Board services be renewed by the administrator and the retainer fees of $250.00 for Board of Revision and $200.00 for the Development Appeals Board services be paid.

Carried

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APPOINTMENT OF BOARD OF REVISION FOR 2023:

21/23 **Johnson:** That the Resort Village of Turtle View appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.

Carried

APPOINTMENT OF BOARD OF REVISION SECRETARY FOR 2023:

22/23 **Johnson:** That the Resort Village of Turtle View appoints Liana Stepan with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Liana Stepan is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

APPOINTMENT OF DEVELOPMENT APPEALS BOARD SERVICES FOR 2023:

23/23 **Johnson:** That the Resort Village of Turtle View appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward and the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

APPOINTMENT OF DEVELOPMENT APPEALS BOARD SECRETARY FOR 2023:

24/23 **Johnson:** That the Resort Village of Turtle View appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in

Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing

Carried

APPOINTMENT OF BUILDING OFFICIALS FOR 2023:

25/23 **Johnson:** That the Resort Village of Turtle View appoints Construction Code Authority and the following Inspectors to complete building permits and inspections for 2023:

Licence #	Inspector Name	Class	
	Ryan Shepherd	BOL-3	BOL360
	Chris Gates	BOL-3	BOL105
	Karly Heatcoat	BOL-3	BOL421
	Raymond Humenny	BOL-1	BOL608
	Ben McLeod	BOL-1	BOL758
	Jerry Wintonyk	BOL-1	BOL142
	Dale Wagner	BOL-3R	
BOL379			
	Dan Knutson	BOL-3	BOL112
	Reg Churko	BOL-2	BOL256
	Virginia Shepley	BOL-3	
BOL517			
	Janelle Cox	BOL-1	BOL696
	Terry Rolleston	BOL-1	BOL089
	Kim Pedersen	BOL-2R	
BOL511			
	Dwayne Williams	BOL-2	BOL122

Carried

APPOINTMENT OF REPRESENTATIVE FOR TURTLE LAKE WATERSHED FOR 2023:

26/23 **Schultz:** That council appoint Lorrie Bannerman as the representative on the Turtle Lake Watershed Board for 2023.

Carried

SUMA 2023 MEMBERSHIP RENEWAL:

27/23 **Thompson:** That the Administrator renew Turtle View's SUMA membership for 2023 and pay the membership fee of $748.70.

Carried

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RESORT VILLAGE OF TURTLE VIEW HELD ON THE 18th DAY OF JANUARY, 2023 IN THE RESORT VILLAGE OF TURTLE VIEW COUNCIL CHAMBERS AT 6:30 P.M.

U.M.A.A.S 2023 MEMBERSHIP RENEWAL:

28/23 **Glasrud:** That the administrator be instructed to renew Lorrie Bannerman's U.M.A.A.S memberships for 2023 for the cost of $250.00 plus taxes.

Carried

MUNISOFT 2023 MAINTENANCE CONTRACTS:

29/23 **Schultz:** That the Administrator be instructed to renew the 2023 software and equipment maintenance contracts with MuniSoft.

Carried

RMAA/UMAAS 2023 SPRING WORKSHOP:

30/23 **Glasrud:** That council authorizes the administrator to register and pay $100.00 to attend the RMAA/UMAAS 2022 Spring Workshop scheduled for March 22, 2023 in North Battleford, SK.

Carried

ADMINISTRATOR'S FIDELITY BOND FOR 2023:

31/23 **Johnson:** That council acknowledges the 2023 Administrator's Fidelity Bond as presented.

Carried

ADJOURNMENT:

32/23 Johnson: That we hereby adjourn. Time of adjournment 7:32 p.m.

Carried

MAYOR ADMINISTRATOR

Correspondence – January 18, 2023 Regular Council Meeting

- Email, PARCS, Changing Boating Behavior, A report shared with PARCS by Muskoka Lakes Assoc., Dec. 29, 2022
- Email, Neil Marsh, Announcing the new Fire Chief for The City of Meadow Lake, January 2, 2023
- Email, SAMA, Notice of SAMA Annual Meeting in Regina on April 5, 2023, Jan. 5, 2023
- Email, PARCS UPDATE #220, Newsletter, January 7, 2023
- Email, Statistics Canada, 2026 Census of Population Content Consultation, Online Questionnaire, Jan. 9, 2023
- Email, Watersheds Canada, Webinars on helping local fish populations; Creating Healthy, Natural Habitats for Freshwater Fish, Jan. 18, 2023 and Connected Waters, Jan. 31, 2023, Jan. 12, 2023
- Email, Gov. of SK, Infrastructure Grant Program, ICIP Evaluation Online Survey, Jan. 9, 2023
- Email, Munisoft Client Care, Community Project Initiative Draws, Win up to $3000, Jan. 12, 2023
- Email, SUMAssure, Call for nominations: SUMAssure Management Board, submit by Feb. 22., January 12, 2023
- Email, SUMAssure, 2022 Claims in Review webinar recording, January 17, 2023
- Email, Mike Rose, Silversmith data, Asset Maintenance, Mapping and Management, January 17, 2023
- Email, Sgt. Ken Burnouf, Community Policing Report, January 17, 2023

SCHEDULE OF PAYMENTS SUBMITTED TO REGULAR COUNCIL MEETING, JANUARY 18, 2023

Cheques

806	Lorrie Bannerman	$3,455.52
807	Starla Denny	$1,087.59
808	Shannon McDonnell	$495.00
809	MEPP	$1,098.44
810	Receiver General For Canada	$2,070.69
811	SUMA	$390.89
812	Void	$0.00
813	Aon Canada Inc.	$7,511.00
814	Minister of Finance	$218.66
815	Luseland Motors	$3,596.25
816	M&A Mechanical Ltd	$599.40
817	Millard Contracting	$3,862.32
818	Munisoft	$3,890.67
819	Dennis Schultz	$1,054.50
820	Success Office Systems	$96.04
821	SUMA	$748.70
822	UMAAS	$250.00
823	WFR Wholesale Fire & Rescue	$86.14
824	Western Municipal Consulting	$472.50
825	West Yellowhead Waste Resource	$1,165.37

Electronic Payments

573616	SaskPower	$31.80
573618	SaskPower	$60.20
573620	SaskPower	$60.20
573622	SaskPower	$255.86
573624	SaskPower	$1,197.64
573628	SaskEnergy	$371.55
573630	Sasktel	$99.40
573632	Xplornet Communications Inc.	$105.44
1152146	Saskatchewan eTax Services	$77,023.46
	Total:	$111,355.23

AGENDA FOR THE RESORT VILLAGE OF TURTLE VIEW MEETING OF COUNCIL AT THE RESORT VILLAGE OF TURTLE VIEW COUNCIL CHAMBERS ON WEDNESDAY, JANUARY 18, 2023 AT 6:30 P.M.

a) Call to Order
b) Approval of Agenda
c) Adoption of December 28, 2022 Regular Meeting Minutes
d) Proclamations, Presentations & Recognition
e) Public Hearings
f) Delegations
g) Correspondence
h) Reports of Administration and Committees
i) Payment of Accounts
j) Financial Statements and Bank Reconciliation
k) Mayor and Councillors Forum
l) Unfinished Business
    - Development Charges Bylaw #27-2022
    - Office/Fire Hall Construction Follow-Up Items
m) New Business
    - Purchasing of Conference Speakers/Microphone for Public Meetings
    - Off-Site Development Fees Bylaw #28-2023
    - Council-Procedures-Bylaw #29-2023
    - Planning Services for OCP & Zoning Bylaw Amendments (Restructuring of Lands)
    - Bylaw No. 30-2023, A Bylaw to Amend Bylaw No. 16 – 2021 The Official Community Plan
    - Bylaw No. 31- 2023, A Bylaw to Amend Bylaw No. 17– 2021 known as the Zoning Bylaw
    - Appointment of Deputy Mayor
    - Appointment of Turtle View's Volunteer Fire Brigade Fire Chief
    - Appointment of Turtle View's Volunteer Fire Brigade Deputy Fire Chief
    - Appointment of Auditor for 2022 Audit
    - Renewal for Board of Revision & Development Board Services for 2023
    - Appointment of Board of Revision for 2023
    - Appointment of Board of Revision Secretary for 2023
    - Appointment of Development Appeals Board Services for 2023
    - Appointment of Development Appeals Board Secretary for 2023
    - Appointment of Building Officials
    - Appointment of Turtle View Representative for the Turtle Lake Watershed Inc. for 2023
    - North West Mutual Aid Area
    - SUMA 2023 Membership Renewal
    - U.M.A.A.S 2023 Membership Renewal
    - Munisoft 2023 Software and Equipment Maintenance Contracts
    - RMAA/UMAAS 2023 Spring Workshop
    - Administrator's Fidelity Bond
n) Adjournment