

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RESORT
VILLAGE OF TURTLE VIEW HELD ON THE 16th DAY OF FEBRUARY, 2023
IN THE RESORT VILLAGE OF TURTLE VIEW COUNCIL CHAMBERS AT 6:30 P.M.**

PRESENT: Mayor Troy Johnson, Councillor Willie Thompson, Councillor Dennis Schultz and Administrator Lorrie Bannerman.
Councillor Jim Glasrud attended by electronic means through phone.

ABSENT:

CALL TO ORDER: A quorum being present, Mayor Troy Johnson called the meeting to order at 6:30 p.m.

AGENDA:

33/23 **Johnson:** That the agenda be accepted as amended.
Carried

MEETING MINUTES:

34/23 **Glasrud:** That the January 18, 2023 Minutes of the Regular Meeting of Council be adopted as presented.
Carried

CORRESPONDENCE:

35/23 **Thompson:** That the list of correspondence be dealt with in the proper order of business, a list of which is attached hereto and to form part of the minutes.
Carried

PAYMENT OF ACCOUNTS:

36/23 **Johnson:** That the accounts from Cheque #826 to Cheque #847 and electronic payments from #577450 to #1201991 in the amount of \$60,435.61 be approved for payment, a list of which is attached hereto and to form part of the minutes.
Carried

FINANCIAL BUSINESS:

37/23 **Johnson:** That the financial statements and bank reconciliations for the month of January, 2023 be approved as presented.
Carried

UNFINISHED BUSINESS

TRAILER PERMIT FEES BYLAW #26-2022:

38/23 **Johnson:** That Bylaw No. 26-2022, A Bylaw to Regulate and Establish Fees for Permitting of Trailers, hereby be read a second time.
Carried

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39/23 **Glasrud:** That Bylaw No. 26-2022, A Bylaw to Regulate and Establish Fees for Permitting of Trailers, hereby be read a third time and hereby adopted.

Carried

OFF-SITE FEES BYLAW #28-2023:

40/23 **Johnson:** That Bylaw No. 28-2023, A Bylaw to Establish an Off-Site Fee for New Subdivisions, hereby be read a second time.

Carried

41/23 **Glasrud:** That Bylaw No. 28-2023, A Bylaw to Establish an Off-Site Fee for New Subdivisions, hereby be read a third time and hereby adopted.

Carried

NORTH WEST MUTUAL AID AREA:

42/23 **Johnson:** That council instruct the Administrator to send a letter to the North West Mutual Aid Area executive expressing Resort Village of Turtle View's interest in joining and request a copy of the current agreement so council can review the requirements.

Carried

NEW BUSINESS

MUNICIPAL WATER STUDY COMMITTEE UPDATE:

43/23 **Schultz:** That council accepts the TS Grant as presented by the R.M. of Mervin and approve the application when the grant opens.

Carried

RESTRUCTURING OF LANDS, PRO-RATED 2022 TAXES:

44/23 **Thompson:** That council instruct the Administrator to send a letter to the R.M. of Parkdale requesting that the 2022 taxes be pro-rated for the restructuring of lands between the R.M. of Parkdale and Resort Village of Turtle View as of the August 19, 2022 Ministerial approval date.

Carried

SEWAGE HAULER CONTRACTS AND INFORMATION:

45/23 **Schultz:** That council approve the removal of the yearly contracted payment of \$100.00 from the Sewage Hauler contract in return for the contracted hauler providing monthly report of the locations and volume of all loads hauled to the Turtle View lagoon.

Carried

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46/23 **Schultz:** That a monthly report be recorded and kept in the Turtle View lagoon file in regards to the location and volume of all loads hauled to the Turtle View lagoon to be provided monthly by the sewage haulers.

Carried

TRANSFER STATION OPERATIONS PLAN 2023:

47/23 **Glasrud:** That council accepts the Turtle View Transfer Station Operations Plan as written and attached to form part of the minutes.

Carried

TRANSFER STATION EMERGENCY RESPONSE PLAN 2023:

48/23 **Thompson:** That council accepts the Turtle View Transfer Station Emergency Response Plan as written and attached to form part of the minutes.

Carried

2023 SUMA CONVENTION:

49/23 **Thompson:** That the council approve the Administrator and up to two councillors to attend the 2023 SUMA Convention in Saskatoon at the TCU Place from April 16, 2023 to April 19, 2023.

Carried

SK LOTTERIES GRANT:

50/23 **Glasrud:** That the Administrator apply for the 2023 SK Lotteries and, if the application is approved, be used towards a summer community event.

Carried

ADMINISTRATOR DAYS OFF:

51/23 **Johnson:** That council approve days off for the Administrator from February 21, 2023 and February 22, 2023.

Carried

ADJOURNMENT:

52/23 **Johnson:** That we hereby adjourn. Time of adjournment 7:37 p.m.

Carried



MAYOR



ADMINISTRATOR

Correspondence - February 16, 2023, Regular Council Meeting

- Email, Statistics Canada, 2026 Census of Population from Jan. 9 to Mar. 31, online consultation, January 23, 2023
- Email, Livelong and District Recreation Association, 2023 Livelong Summer Spiel Sponsorship, January 26, 2023
- Email, North Saskatchewan River Municipal Health Holdings, Minutes from Jan. 16, Council Meeting, January 26, 2023
- Ratepayer Letter, Development Charges, January 27, 2023
- Email, Munisoft, 2023 Community Project Initiative Draw Winners, January 27, 2023
- Email, PARCS, Update #221, Feb. 2 World Wetlands Day, January 30, 2023
- Email, PARCS Update #222, Environmental Neglect, January 31, 2023
- Email, Park Talk Issue #44, 2022 Year in Review, New Grant and Funding Program, January 31, 2023
- Email, PARCS Update #224, Wetlands Communication Strategy, February 2, 2022
- Email, Statistics Canada Client Survey, February 2, 2023
- Email, Watersheds Canada, How Wetland and Shoreline Areas Contribute to Climate Resiliency, February 2, 2023
- Email, SUMAssure, Second Call for Nominations for Management Board, February 2, 2023
- Email, Grainger Canada, Program & Procedure Development, on-line catalogue, February 6, 2023
- Email, WFR Fire, Feb. Sales Flyer, February 6, 2023
- Email, PARCS, Greetings to the 43 Cottage Communities in the North-East, February 8, 2023
- Email, Go Pack Packaging Solutions, Benefits of an Effective Dust Control Program, February 8, 2023
- Email, Bolt from the Blue Management, Emergency Management Winter Newsletter 2023, February 8, 2023
- Email, Ministry of Parks, Culture and Sport Heritage Webinars, 3-part webinar entitled Historic Places – Living Places, February 9, 2023
- Email, Building and Technical Standards Branch Workshop, Legislative Framework Training – Virtual, February 9, 2023
- Email, North Sask. River Basin Council, Notice Nature Support, February 10, 2023
- Email, Go Pack Packaging Solutions, Reduce Lagoon Sludge with Bio-Boost Pro, February 13, 2023
- Email, Watersheds Canada, Road Salt Season – What does that mean for our Freshwater Ecosystems?, February 13, 2023
- Email, Rate Payer, Concerns about Bylaw 28-2023, February 13, 2023
- Email, Ratepayer, Considerations for Development Charge Fee, February 13, 2023
- Email, Park N Play, New Grant, \$70,000 towards next playground project, Deadline to apply - March 17, 2023. February 14, 2023
- Email, Municipalities Today Newsletter, February 2023

SCHEDULE OF PAYMENTS SUBMITTED TO REGULAR COUNCIL MEETING, FEBRUARY 16, 2023

Cheques

826	Aon Canada Inc.	\$782.00
827	Lorrie Bannerman	\$3,390.62
828	Starla Denny	\$1,264.92
829	Canquest Consulting Prof.	\$500.00
830	Shannon McDonnell	\$693.75
831	MEPP	\$1,285.30
832	Receiver General For Canada	\$2,072.69
833	RMAA Workshop Fund	\$100.00
834	Bee-J's Office Plus	\$1,201.27
835	City of Meadow Lake	\$12,682.00
836	1982246 Alberta Ltd./Culligan	\$182.50
837	Denny's Electric	\$1,136.00
838	Lakeland Library Region	\$900.24
839	Lorrie Bannerman	\$222.00
840	Luseland Motors	\$1,128.75
841	McDougall Gauley LLP	\$1,343.10
842	Millard Contracting	\$3,453.96
843	Northbound Planning	\$354.38
844	Nutec Embroidery Ltd.	\$1,187.70
845	S.A.M.A	\$12,731.00
846	Dennis Schultz	\$1,008.48
847	West Yellowhead Waste Resource	\$552.87

Electronic Payments

577450	Saskpower	\$31.80
577452	SaskPower	\$60.20
577454	SaskPower	\$60.20
577456	SaskPower	\$255.86
577458	SaskEnergy	\$390.04
577460	Sasktel	\$99.40
577462	Xplornet Communications Inc.	\$105.44
1201991	Saskatchewan eTax Services	\$11,259.14
Total:		\$60,435.61

Trailer Permits and Fees

RESORT VILLAGE OF TURTLE VIEW

BYLAW NO 26-2022

A BYLAW TO REGULATE AND ESTABLISH FEES FOR PERMITTING OF TRAILERS IN THE RESORT VILLAGE OF TURTLE VIEW

The Council of the Resort Village of Turtle View enacts as follows:

1. TITLE AND APPLICATION

1.1 This Bylaw shall be known as the Trailer Permit and Fee Bylaw.

1.2 This Bylaw does not apply to:

- a) Assessed Trailers as defined in Section 2;
- b) Trailers located in Municipal approved Campgrounds as defined in Section 2.

1.3 This Bylaw applies to any Trailer, even if the Trailer was placed on the property prior to the date of enactment of this Bylaw.

2. DEFINITIONS

i. **ASSESSED TRAILER** means any trailer legally located on a property and that is assessed under the Assessment Management Agency Act;

ii. **BYLAW ENFORCEMENT OFFICER** means an employee or contractor hired by the Municipality to enforce Municipal bylaws;

iii. **SEASONAL CAMPGROUND** means any land in or upon which a trailer or tent is used or intended to be used for human occupation on a temporary or seasonal basis and as defined in the Zoning Bylaw #17-2021;

iv. **ADMINISTRATOR** means the Administrator of the Resort Village of Turtle View;

v. **COUNCIL** means the Council of the Resort Village of Turtle View;

vi. **MUNICIPALITY** means the Resort Village of Turtle View;

vii. **NEW PERMIT** means the temporary permit, as defined herein, issued for a property.

viii. **TEMPORARY ACCOMMODATION** means a Trailer as, defined herein, that may be permitted on an existing residential site with a dwelling and/or vacant/undeveloped residential site for a period no greater December 31st of the calendar year from the date of issuance of a Temporary Permit, as defined herein;

ix. **TEMPORARY PERMIT** means a permit issued pursuant to this Bylaw that ties to the land upon which the Trailer is situated and which expires at the end of the calendar year from the date of issuance of the Temporary Permit;

x. **TRAILER** means a Recreational Vehicle as defined in Section 8.0 of the Rural Municipality of Turtle View's Zoning Bylaw No. 17-2020, as amended from time to time. For greater clarity, a Trailer includes a vehicle designed, intended and used for travel, recreation or vacation and which is capable of being driven or drawn by a motor vehicle, even if the vehicle is jacked up or its running gear is removed. Examples include but are not limited to motor homes, camper trailers, truck campers, fifth wheels, and tent trailers.

3. PERMIT AND REGULATIONS

3.1 No owner of land within the Municipality shall use or permit to be used, a Trailer, on lands zoned, Residential 1 (R1) and Residential 2 (R2) within the Municipality, unless a Temporary Permit has been acquired by the owner, for that property, under this Bylaw unless the trailer(s) are:

- situated on the lot for a period of less than 17 days
- If there is an approved principle dwelling than one trailer per property is exempt from the provisions of this bylaw, a permit is required for a 2nd trailer.

3.3 All owners of land zoned Residential 1 (R1) and Residential 2 (R2) within the Municipality, upon which a Trailer is situated prior to the date of the enactment of this Bylaw, must apply for a Temporary Permit in accordance with this Bylaw, no later than twenty-one (21) calendar days after the enactment of this Bylaw.

3.4 No owner of land within the Municipality shall use or permit to be used, a Trailer, on lands zoned Residential 1 (R1) and Residential 2 (R2) for a period longer than the calendar year commencing from the date of the issuance of the Temporary Permit until December 31st of the year of issuance, which is the date of the expiration of a Temporary Permit.

3.6 Should an owner of land within the Municipality, use or permit to be used, a Trailer, on lands zoned Residential 1 (R1) and Residential 2 (R2), in breach or noncompliance with this Bylaw, the provisions under Section 6 of this Bylaw apply.

3.7 For clarity, a Temporary Permit issued pursuant to this Bylaw authorizes the use and maintenance of a Trailer for Temporary Accommodations only, and only for a maximum period of the calendar year from the date of the issuance of the Temporary Permit.

3.11 The issuance of a permit is not intended and shall not be construed as permission or consent by the Municipality for the holder of the permit to contravene or fail to observe or comply with any law of Canada, Saskatchewan or any bylaw of the Municipality.

3.12 A maximum of two (2) Trailers are permitted upon a developed residential lot and/or single vacant/undeveloped residential parcel of land pursuant to this Bylaw and under a Temporary Permit.

3.13 No person except the registered owner of the property upon which the Trailer is located shall be permitted to obtain a Temporary Permit to place a Trailer on the land.

3.14 The issuance of a Temporary Permit does not grant the holder of the permit authority to permanently connect the trailer to a septic tank or SaskEnergy or SaskPower distribution line. Under no circumstance is a Trailer(s) septic tank or grey water storage to be discharged into or onto any lands within the Municipality unless in a manner that is approved by the Municipality.

4. PERMIT APPLICATION AND FEES

4.1 All applications for a Temporary Permit shall be made to the Municipality upon the prescribed form attached to this Bylaw as Schedule "A" and shall include the submissions reference therein.

4.2 All applicants shall pay to the Municipality:

- i. a non-refundable fee upon application, for a new permit, as set out in the attached Schedule "B" of this Bylaw. For clarification; after a new permit is issued, a new permit and application fee payment will be required when it lapses each year;
- ii. an annual permit fee is due annually, no later than May 1st, as set out in the attached Schedule "B" of this Bylaw.

4.3 No Temporary permit shall be issued unless the trailer for which the permit is located in compliance within the setback requirements for a dwelling as prescribed by the Resort Village of Turtle View Zoning Bylaw, as amended from time to time, for the zoning district in which it is located.

4.4 The Municipality shall issue a Temporary Permit only. This Temporary Permit authorizes the placement of the Trailer upon the specified property for the calendar year commencing from the date of the issuance of the permit.

4.5. Permits shall be displayed in or upon the Trailer in a place that is easily visible from the road.

4.6 All Permits expire at the end of the calendar year from the date of issuance.

4.7 Permits are renewable each year.

4.8 Temporary Permits attach to the land, irrespective of the owner(s) of the land.

4.9 All Permit Fees shall be paid no later than May 1st of each year.

5. ADMINISTRATION AND ENFORCEMENT

5.1 The administration and enforcement of the bylaw is delegated to the Administrator and the Bylaw Enforcement Officer for the Municipality. The Administrator shall have the authority to issue permits under this bylaw; notwithstanding the foregoing, the Administrator, in his/her discretion, may refer applications to Council.

6. NON-COMPLIANCE FEES

6.1 Every property owner who contravenes or fails to comply with any provision of this Bylaw, is guilty of an offence and will be served with a Notice of Violation and liable to the permit fees set out in this Bylaw and a \$100 Administration fee which if not paid by December 31, of the year of the violation, shall be added to the arrears of property tax on which the trailer(s) are situated.

7. VOLUNTARY PAYMENTS

7.1 Where a Designated Officer believes that a person has contravened any provision of this Bylaw, the Designated Officer may serve upon such person a Bylaw Violation Notice as provided by this section either personally or by mailing or leaving the same at the last known address and such service shall be adequate for the purpose of this Bylaw.

7.2 Such notice shall be deemed to have been served:

- i. On the expiration of twenty-four (24) hours after it is posted, if the notice is mailed;
- ii. On the day of actual delivery if the notice is served personally; or
- iii. On the business day following the transmission given by facsimile of email.

7.3 A Bylaw Violation Notice shall state the section of the Bylaw, which was contravened, and the amount of the outstanding permit fee and administration fee as provided in section 6.1, that will be accepted by the Municipality in lieu of placing the outstanding amount on the property taxes.

8. ENACTMENT

8.1 This Bylaw shall come into effect on the date of the third reading, and it being adopted.

READ A FIRST TIME this 25th day of July, 2022

READ A SECOND TIME this 16th day of February, 2022

READ A THIRD TIME AND ADOPTED this 16th day of February, 2022




MAYOR


ADMINISTRATOR

SCHEDULE A
Bylaw No. 26-2022

PERMIT NO. _____

APPLICATION FOR TRAILER PERMIT

1. Applicant (must be the registered owner of the property)

Name: _____
Mailing Address: _____
Email: _____
Telephone Number: _____

2. Property Information

Property Owner: _____
Lot(s) _____ Block _____ Reg. Plan No. _____
Civic Address (if applicable): _____

3. Trailer Information

Make and Model: _____
Year: _____ Licence Plate No.: _____

4. Required Submissions

a) Site Plan - a drawing showing the location or proposed location of the trailer in relation to the boundaries of the property and including all existing buildings.

5. By submitting this application, the applicant acknowledges and understands that:

- a) A trailer may only be placed on the property for the calendar year starting from the date of issuance of the temporary permit.
- c) After the trailer has been located on the property for the permitted one (1) year, the trailer must be removed or another temporary permits must be obtained.
- d) It is the responsibility of the applicant to inform prospective purchasers of the property or any other interested third parties of any applicable Municipal Bylaws, including but not limited, to the limitations and restrictions placed on the lands pursuant to the Trailer Permit and Fee Bylaw No. 26-2022, as amended from time to time.
- e) All prescribed fees in Schedule "B" must be paid prior to the issuance of an annual permit.
- f) A new permit and application fee will be required annually.
- g) Only two (2) Trailers are permitted per property, with a temporary permit in place.

APPLICANT

SIGNATURE DATE

Temporary Permit Application Fee: \$ _____ Date Paid: _____

Application Approval date: _____ Employee Signature: _____

SCHEDULE B
Bylaw No. 427/2022

TRAILER PERMIT FEES

For the Year 2022 and Subsequent Years

RECREATIONAL VEHICLE ANNUAL PERMIT APPLICATION FEES:

As stated in Zoning Bylaw #17-2021, Section 3.3.8

1. A total of two RV's will be allowed on one residential site with a principal dwelling:
 - a. the first RV will be allowed free;
 - b. the second one will be at a yearly fee of \$400.00 if parked more than 17 days in a calendar year.
2. On a residential site with no principal dwelling:
 - a. The first RV will be allowed for the registered owner of the property to be used as a temporary residence with a yearly fee of \$900.00, increased by \$50.00 per year in the second year to \$950.00 and increased further by \$50.00 in the following years.
 - b. The second RV will be allowed free.
This fee is based on the average property tax payable in the Resort Village.

Additional Information:

- Septic facilities (holding tank for pump-out) must be provided for. All liquid waste must be disposed of into the septic facilities.
- Subject to conformance with Section 3.1.10 an RV may be used as a temporary residence where a valid development permit and building permit is in place.
- A maximum of one recreational vehicle (RV) may be stored on any vacant site for storage purposes only.

Off-Site Fee Bylaw

RESORT VILLAGE OF TURTLE VIEW

BYLAW NO. 28-2023

A BYLAW TO ESTABLISH AN OFF-SITE FEE FOR NEW SUBDIVISIONS

Being a Bylaw of the Resort Village of Turtle View, in the Province of Saskatchewan, for the purpose of establishing an Off-Site Fee for lands that are to be developed as a residential subdivision, or redeveloped (splitting of residential lots to reflect a higher lot count) within the Resort Village of Turtle View. The fee will be assessed on a per-lot basis within a servicing agreement.

WHEREAS *The Planning and Development Act, 2007*, Chapter P-13.2 ("the Act") provides that, the Council of a Municipality may pass a bylaw establishing an Off-Site Fee;

WHEREAS certain lands within the Resort Village of Turtle View are proposed for possible future development;

WHEREAS the Council deems it desirable to establish an Off-Site Fee for the purpose of recovering the capital costs of providing services and facilities associated with a proposed development, directly or indirectly, in regard to: - sewage, water, and drainage works; roadways and related infrastructure; parks; and recreational facilities;

WHEREAS the Council has considered the future land use patterns and development and phasing of public works to help determine a fair and equitable calculation of the Off-Site Fee in accordance with the Act; and,

WHEREAS the Council wishes to enact a bylaw: to impose and provide for the payment of an Off-Site Fee; to authorize agreements to be entered into in respect of payment of an Off-Site Fee; to set out the conditions upon which the charge will be applied to specific land uses, classes of development, zoning districts or defined areas; and to indicate how the amount of the charge was determined.

NOW THEREFORE the Council of the Resort Village of Turtle View, duly assembled, enacts as follows:

1. SHORT TITLE

1.1 This bylaw may be cited as "The Off-Site Fee Bylaw".

2. PURPOSE AND INTENT

2.1 This bylaw is intended to:

- (a) to impose and provide for the payment of an Off-Site Fee;
- (b) to authorize agreements to be entered into in respect of payment of an Off-Site Fee;
- (c) to set out the conditions upon which the charges will be applied to specific land uses, classes of development, zoning districts or defined areas; and
- (d) to outline, as described in Schedule "A", how the amount of the charge was determined.

3. DEFINITIONS

3.1 In this bylaw:

- (a) **"Act"** shall mean the Planning and Development Act, 2007, Chapter P-13.2;
- (b) **"Capital Costs"** means the Resort Village's estimated cost of providing, altering, expanding, or upgrading the following services and facilities associated, directly or indirectly, with a Proposed Development:
 - i. sewage, water, or drainage works;
 - ii. roadways
 - iii. related infrastructure
 - iv. parks
 - v. recreational facilities
- (c) **"Resort Village"** means the Resort Village of Turtle View;
- (d) **"Administrator"** means administrator of the Resort Village appointed pursuant to section 110 of The Municipalities Act;
- (e) **"Council"** means the Council of the Resort Village;
- (f) **"Development"** means the carrying out of any building, engineering, mining, or other operations in, on or over land or the making of any material change in the use or intensity of the use of any building or land;
- (g) **"Development Lands"** means those lands (or any part thereof) within the Resort Village of Turtle View, where no previous servicing agreement has been entered into for the specific proposed development and, in the opinion of Council, the Resort Village will incur additional capital costs as a result of the proposed development. In this usage of the word development, Development Lands do not include existing registered lots, either sold or not yet sold, which have already been subject to a servicing agreement at the time of improvement and registration with Information Services Corporation; notwithstanding that any existing lots that have already had a servicing agreement imposed on them and which are proposed to be subdivided into smaller lots will have a new off-site fee imposed on the additional lots, according to Schedule "A".
- (h) **"Off-Site Fee"** means a Fee imposed and created by this bylaw pursuant to the Act;
- (i) **"Servicing Agreement"** has the meaning ascribed to this term by the Act within Section 172;

4. ADMINISTRATION AND ENFORCEMENT

- 4.1 Council hereby delegates to the Administrator or his/her designate the duty and authority to enforce and administer this bylaw, including administering the Off-Site Fee and Servicing Agreements.

5. APPLICATION

- 5.1 This Bylaw applies to Development Lands that benefit or will benefit from municipal services installed or to be installed by or on behalf of the Resort Village.
- 5.2 The Off-Site Fee imposed by this Bylaw is intended to recover the Capital Costs incurred by the Resort Village as a result of a Proposed Development, as set out in Schedule "A" attached to and forming part of this bylaw.

6. IMPOSITION OF CHARGE

- 6.1 There is hereby imposed on the Development Lands an Off-Site Fee in the amount set out in Schedule "A" attached to and forming part of this bylaw. Schedule "A" shall be updated to reflect changes in infrastructure costs, and to reflect refinement of other Schedule "A" information when and if new data becomes available, as required. Any revisions to Schedule "A" shall apply only to applications accepted by the Resort Village after the date the revision is adopted.
- 6.2 The amount of the Off-Site Fee that is required to be paid is based on the charge in place at the time when the application is submitted to the Resort Village and the application is deemed complete.

7. AUTHORITY TO ENTER INTO AGREEMENT

- 7.1 Any Servicing Agreement and the obligation to pay the applicable Off-Site Fee shall be binding on successors on title to the original owner or owners, regardless of whether a caveat in respect of the Servicing Agreement is registered by the Resort Village against the Development Lands. The amount of the Off-Site Fee payable shall be the amount under Schedule "A", as amended from time to time.
- 7.2 The Resort Village may register an interest based on a servicing agreement in the land registry against the land that is the subject of the agreement.

8. PAYMENT

- 8.1 An Off-Site Fee provided in this bylaw shall be paid to The Resort Village within a Servicing Agreement, pursuant to Section 172 of the Act.
- 8.2 In the event that any Off-Site Fee payment imposed by this Bylaw payable under a Servicing Agreement is not paid at the time or times specified within the Agreement and without limiting the remedies of the Resort Village, the Resort Village may issue a stop work order prohibiting further development on the Development Lands.
- 8.3 An optional payment plan will allow the Developer to apply the Off-Site fee to the property on a per-lot basis. This will be done within the servicing agreement at the expense of the property owner for costs to register and de-register the interest or lien with Information Services Corporation.

9. PURPOSE AND USE OF THE DEVELOPMENT CHARGE

9.1 In this bylaw:

- (a) The Off-Site Fee is intended to reimburse the Resort Village for the capital costs associated (directly or indirectly) with the construction, altering, expanding, or upgrading of the following:
 - vi. sewage, water, or drainage works;
 - vii. roadways
 - viii. related infrastructure
 - ix. parks
 - x. recreational facilities
- (b) The Off-Site Fee may be utilized to pay a debt incurred by the Resort Village as a result of expenditure listed above or to reimburse an owner described in clause 173(d) of *The Act*.

10. CALCULATION OF OFF-SITE FEE

10.1 The Off-Site Fee adopted in this Bylaw was determined on the basis set out in Schedule "A" annexed hereto and forming part of this Bylaw.

11. SEVERABILITY

11.1 In the event that any provision of this Bylaw is found to be null or void or contrary to law by any court of competent jurisdiction, then such provision shall be severed from this Bylaw and the remainder of this Bylaw shall continue to be of full force and effect.

12. ENACTMENT

12.1 This Bylaw shall take effect and come into force upon the date of passage of the Bylaw following third reading and it being adopted.

Read a first time this 18th day of January, A.D. 2023

Read a second time this 16th day of February, A.D. 2023

Read a third time and adopted this 16th of February, A.D. 2023


MAYOR


ADMINISTRATOR



SCHEDULE "A"

Off-Site Fee Bylaw 28-2023

CALCULATIONS TO DETERMINE A PER-LOT OFF-SITE FEE FOR NEW RESIDENTIAL SUBDIVISIONS									
Capital Project Cost Summary	Expenditure Needs			2020 - 2045 Projected Capital Cost \$	2020 - 2045 Projected Capital Cost \$	2020 - 2045 Total Cost \$	Off-Site Fee Calculation		
	2020 - 2030 Projected Capital Cost \$	2030 - 2045 Projected Capital Cost \$	2045 - 2050 Projected Capital Cost \$						\$
1 Road Construction & Related Improvements	8,105,000	1,956,000		10,061,000	X	% Allocation to New Development	15%		1,509,150
Sewerage Works	779,000	1,575,000		2,354,000	X	% Allocation to New Development	50%		1,177,000
Water Works	27,000			27,000	X	% Allocation to New Development	20%		5,400
Drainage Works	58,000	12,000		70,000	X	% Allocation to New Development	30%		21,000
SUBTOTAL	8,969,000	3,543,000		12,512,000					
2 Recreational Facilities	338,000	27,000		365,000	X	% Allocation to New Development	50%		182,500
3 Parks	0	0		0	X	% Allocation to New Development	0%		-
4 Engineering, Planning, Legal Fees	27,000	27,000		54,000	X	% Allocation to New Development	100%		54,000
5 Contracted Planning & Engineering Services	27,000	38,000		65,000	X	% Allocation to New Development	100%		65,000
TOTAL	9,361,000	3,635,000		12,996,000		TOTAL	23%		3,014,050
Estimated Increase, New Residential Lots									
No. of Lots (2020 - 2030)									
No. of Lots (2030 - 2045)									
2020 - 2030 (10-year period)									
Capital Cost / lot \$									
2030 - 2045 (15-year period)									
Capital Cost / lot \$									
Total (2020 - 2045) (25-year period)									
Capital Cost / lot \$									
Estimated Average Annual Inflation									
Final Year									
Years of Inflation									

RESORT VILLAGE OF TURTLE VIEW TRANSFER STATION

OPERATIONS PLAN

February 16, 2023

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Section 1

EMERGENCY CONTACT AND PHONE NUMBERS

FIRE AND RESCUE	911
AMBULANCE	911
RCMP	911
MINISTRY OF ENVIRONMENT	
Environmental Protection Branch	
Spill Line Number	1-800-667-7525
Inquiry Centre	1-800-567-4224
POISON CONTROL CENTRE	1-866-454-1212

IN THE EVENT OF AN EMERGENCY THE FOLLOWING SHALL BE NOTIFIED:

ADMINISTRATOR	Lorrie Bannerman Turtle View Office: 306-845-1440
SECONDARY CONTACTS	Willie Thompson Cell: 306-441-7009 Jim Glasrud Cell: 306-221-7252

Section 2

FACILITY IDENTIFICATION

Facility Name: Turtle View Transfer Station

Land Location: SW ¼ Sec. 22, Twp. 53, Rge. 18, W3rd Meridian

Mailing Address: P.O. Box 370, Livelong, SK S0M 1J0

Facility Type: Collection, Storage and transfer of waste and recycling material.

Facility Service Type: Limited Public

Facility Service Area: Resort Village of Turtle View & R.M. of Parkdale No. 498

Property Owner: Resort Village of Turtle View

Operator: Shannon McDonnell

Section 3

PROHIBITED AND AUTHORIZED WASTES

1. **Prohibited Waste:** This facility is not permitted to receive any of the following types of solid waste:
 - animal carcasses
 - antifreeze/antifreeze containers
 - asbestos
 - asphalt
 - ATV bodies, garden tractor bodies, motorcycles and snowmobiles
 - Batteries
 - Computers/Monitors
 - Contaminated Soil
 - DVD Players/VCR's
 - E-Waste
 - Facsimile Equipment
 - Fuel Tanks
 - Grain/Granaries
 - Hazardous Waste
 - Liquid Domestic Waste
 - Milk Jugs/Cartons
 - Paint/paint cans
 - Pesticide Containers
 - Printers/Scanners
 - Propane Bottles
 - Railroad Ties
 - Televisions/Telephones
 - Vehicle Bodies
 - Used Oil, filters and containers
2. **Authorized Waste:** This facility is limited to receive the following types of solid waste only.
 - White Goods (fridges, furnaces, dishwashers, freezers etc.)
 - Small Appliances (fans, microwaves, sinks, toilets, water dispensers)
 - BBQ's
 - Compostable Material (yard & garden refuse)
 - Concrete
 - Furniture
 - Metal
 - Painted Lumber
 - Clean Wood

Shingles, siding, renovation, demolition or construction material will require that each individual or contractor get their own waste bin at their own cost.

Section 4

ROUTINE OPERATIONS PLAN

1. **Hours of Operation:** The days and hours the facility will be open to receive waste will be as specified on the yearly Turtle View Transfer Station Calendar which will be posted on the Turtle View website and paper copies available at the Turtle View office and Transfer Station office. All active and routine facility operations, including inspections, maintenance, repairs and monitoring will occur between 8:00 a.m. and 4:00 p.m., Monday to Friday as scheduled through the Turtle View office. West Yellowhead Waste Resource Authority may enter the site at any time to pick up and drop off waste roll-off bins.
2. **Facility Access Control:** The types of access control to be employed by the facility to prevent unauthorized use are indicated below.
 - Perimeter Fencing
 - Locked gate
 - Locked buildings
 - Access Restricted Signs which read as follows: Access Prohibited without an attendant on duty
3. **Key Distribution:** The following individuals/personnel will have keys to the facility:
 - Transfer Station Operator
 - Approved Waste Hauler
 - Approved Metal Hauler
 - Contracted Snow Removal Personnel
 - Resort Village Office

The key to the facility located at the Town Office shall be stored in the office vault and will only be used by Resort Village of Turtle View staff who need to enter the site and shall at no time be given to the public.
4. **Signs and Postings:** Signs and postings at the facility will include the following:
 - (a) Legible sign will be posted near the public entrance to the facility indicating the days and hours that the facility is open to the public to receive waste, the facility name, telephone number of permittee and a statement that unlawful dumping shall be subject to fine and prosecution.
 - (b) A STOP sign will be erected directly upon entry by the custodian building to ensure users stop before proceeding to drop off sites.
 - (c) A sign indicating "No Verbal or Physical Abuse" will be displayed in the custodian building.

5. **Waste Acceptance and Rejection Procedures:** Only authorized wastes, as specified in Section 3, may be accepted by the facility. Incoming wastes must be inspected to assure the facility accepts authorized waste only. All unauthorized waste must be rejected by the facility, the facility operator shall indicate to the transporter of the rejected waste as to potentially alternative facilities which the facility operator believes or knows to be authorized to receive the type of waste being rejected.

(a) **Unloading and sorting procedures:** Wastes will be unloaded directly into the appropriate containers or assigned areas by the person(s) delivering the wastes.

(b) **Waste inspection procedures:** All roll off bins and designated areas where waste is stockpiled will be visually screened by the custodian on a routine basis to identify and remove unacceptable waste.

The facility operator will oversee the disposal of waste and instruct users to immediately remove any unacceptable waste which they may deliver.

6. **Waste Source and Destination Monitoring Procedures**

(a) **Source Monitoring:** Log sheets will be kept whereby each individual depositing waste at the facility must state their civic address or land location. Only users that are within the Resort Village of Turtle View or the R.M. of Parkdale are permitted to use the waste facility.

(b) **Destination Monitoring:** Log sheets will be kept indicating the type of waste delivered and the fees charged to the user. The facility operator shall that the user deposits all waste in the appropriate designated areas.

7. **Storage Time and Capacity Limits:** All waste storage and transfer procedures must meet the following requirements:

(a) Two 40-yard waste containers will be kept on site at all times. The facility operator shall contact the Turtle View office who will then contact the approved waste hauler when one of the 40 yard containers is full and needs to be removed.

(b) All solid waste received at the facility must be actively managed. To successfully manage the solid waste received at the facility, the Transfer Station Custodian will inspect each 40-yard waste container at the beginning and end of each day to ensure nothing improper has been disposed of in the waste container. The Custodian will ensure that all waste be directed into one waste container at a time to ensure the waste is removed as quickly as possible from the site. The second container shall only be used when the load is too large for the remaining room in the container or when the first container is full.

(c) Waste must not be stored at the facility for a period of time which results in a condition adversely affecting the environment, public health or safety, including conditions that attract insects and vectors, generate odors or leachate, or have the potential to cause fire or explosion

(d) Finished compost piles will be maintained on site and shall remain clear of grass, weeds and debris. Finished compost is available Free of Charge to the public, the public is responsible for the loading of the compost and transportation of said compost.

8. **Collection, Storage and Transfer Procedures:**

Collection: See Attachment B
Storage: See Attachment B
Transfer: See Attachment B

9. **Complaint Procedures**

(a) All complaints, either written or verbal, shall be given to the Resort Village Administrator or in case of his/her absence the Office Assistant.

(b) Upon receiving a complaint, the Administrator will discuss the nature of the complaint with the Turtle View Transfer Station Operator. Depending on the nature of the complaint, the complaint will be handled in one of three ways:

- i) The Resort Village Administrator, in collaboration with the Turtle View Transfer Station Operator, will deal with the complaint and inform Resort Village Council at their next meeting the nature of the complaint and the action that was taken.
- ii) The Turtle View Administrator can choose not to deal with a specific complaint, depending upon the nature of the complaint, and take it directly to the next meeting of Town Council who will then deal with the complaint.

Section 5

FACILITY MAINTENANCE, INSPECTION AND MONITORING PLAN

1. This section of the manual addresses routine maintenance, inspection and monitoring requirements necessary to assure the integrity of the facility operations, including a description of the measures to be undertaken to monitor and inhibit the following:

Fire: Fire extinguisher in the office and to be inspected yearly. We do not take in stove ash and no gas is stored on site.

Dust: Controlling speed on transfer station road. Speed limit within the entire Resort Village is 20 km/hr.

Windblown Litter: Perimeter is to remain fenced. All windblown waste will be picked up at the end of each day or during the day and placed back in its proper container.

2. Maintenance

Ramp Area:

- Grade road and top of ramp area to provide for a smooth driving surface
- Gravel road and top of ramp as necessary
- Maintain ramp and wall structure in good repair
- Spray for weeds and grass as required
- Maintain front of bin area to provide for a smooth and level working surface

Fence:

- Maintain area free of windblown debris
- Maintain fence and gate in good repair

Compost Area:

- Maintain area free of grass, weeds and windblown debris
- Turn piles on a regular basis

Metals and Appliances:

- Maintain area free of grass, weeds and windblown debris
- Material not taken by the contractor shall be removed and deposited into the roll off bin.
- Push into neat piles as required.

Cement Area:

- Maintain free of grass, weeds and windblown debris
- Have contractor push into neat piles as required

Wood and Trees Area:

- Only clean wood and branches will be deposited into this area
- Burn collected trees and wood as required
- Burning shall not be permitted to continue beyond 2 days per burn
- A controlled burn shall be called into 911 dispatch (1-866-404-4911) and Meadow Lake Fire Department (306) 236-5788
- Each area shall be scraped of all debris and ashes prior to being used again for collection.

Buildings and Structures:

- Maintenance on the building to be completed as required
- Grade main traffic area a minimum of once per month
- Remove snow as required

Monitoring

Each year the Facility Operator and Administrator along with the Turtle View Council will inspect the site and building to determine the work needed to be completed.

The building and site shall be inspected yearly by yearly by the Administrator and a member of Council to ensure all guidelines are being met.

Inspections

The Facility Operator and the Administrator are each required to perform a monthly inspection of the transfer station site and building and file the monthly inspection report in the Transfer Station binder.

Section 6

RECORD KEEPING AND REPORTING

1. Facility Operating Record

- The facility operator must complete and maintain log sheets for each 40 yard roll off bin used for the collection of solid waste, the log sheet will record the following information:
 - Bin identification
 - Name of the user of the facility
 - Civic address of the user or land description
 - Charge area if the fees are to be invoiced out by the town office
 - Fee Collected
 - Brief description of the solid waste
 - Breakdown of fees to include: Household Tag Fees, Bin Fees and Other Fees
 - Date the roll off bin is picked up by the waste hauler
 - Total of the fees collected

The fees collected along with the log sheet shall be returned to the resort village office when cash box is returned to office to reconcile fees.

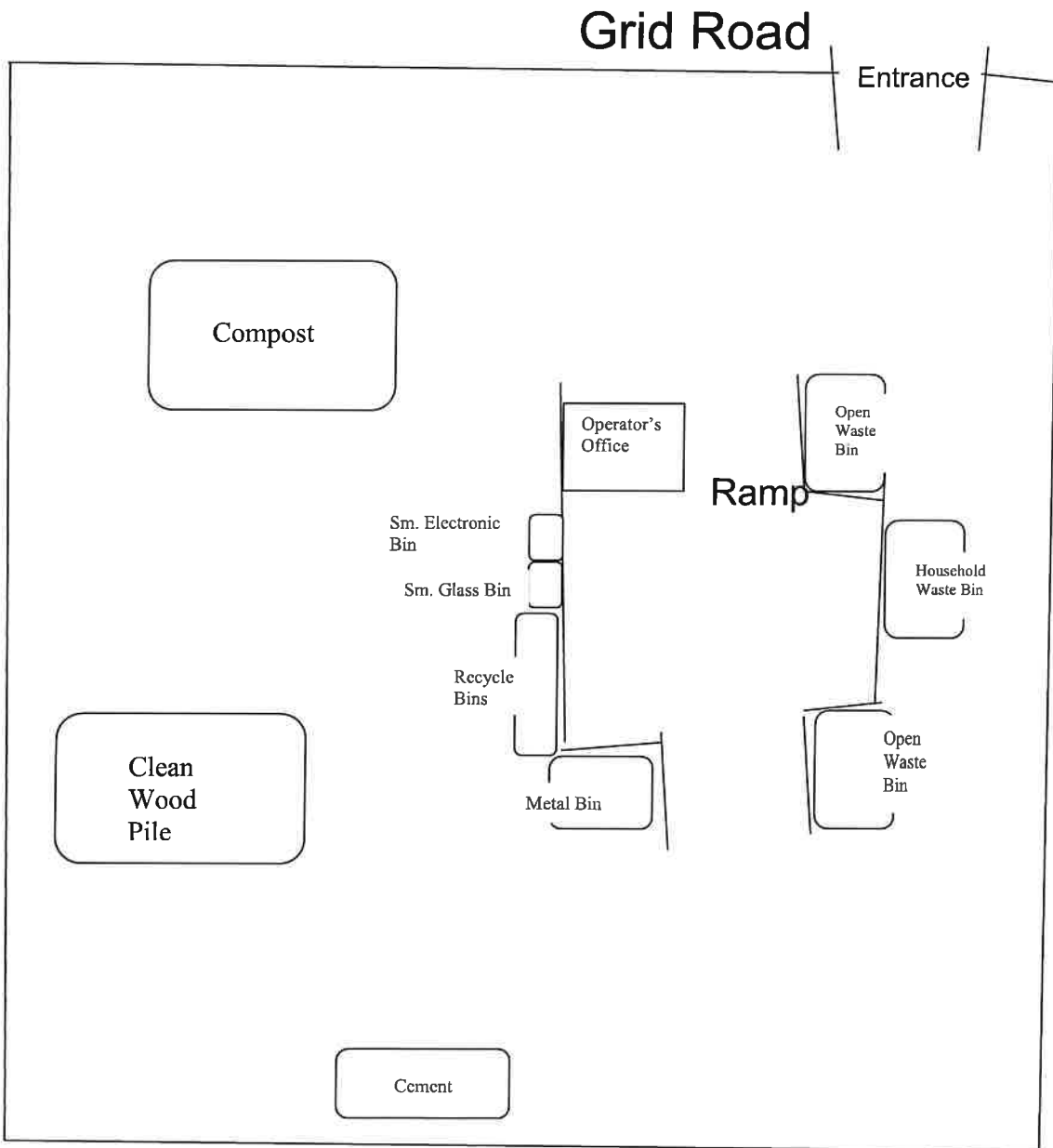
2. Review of Operations Plan

- The Operations Plan shall be reviewed by the Council of the Resort Village of Turtle View, as well as staff, annually and updated as required. Changes to the plan shall be submitted to the Ministry for review and approval.

East



"Attachment A" **Site Layout**



“Attachment B”

COLLECTION, STORAGE AND TRANSFER PROCEDURES

1. **Municipal Solid Waste**
 - (a) Will be collected in 40 yd containers
 - (b) Will be stored in containers on site
 - (c) Will be transferred to an approved facility. Waste hauler will track the tonnage of solid waste and invoice the Resort Village of Turtle View.
2. **Construction and Demolition**
 - (a) Will be collected in 40-yard containers. Only small amounts may be deposited by a single user, any large amounts of construction and demolition material require the user to get their own container through an approved waste hauler.
 - (b) Will be stored in containers on site
 - (c) Will be transferred to an approved facility. The waste hauler will track the tonnage of solid waste and invoice the Resort Village.
3. **Metals and White Goods**
 - (a) Will be deposited into designated site
 - (b) Will be picked up by an approved hauler at least once per year.
4. **Concrete – In progress, TBD**

**“Attachment C”
TRANSFER STATION TIPPING FEES**

Description	Measure	Fee
Entrance Fee– Turtle View & RM of Parkdale residents only	Per Entrance	Free
Houeshold Tags	Per Bag	\$3.00
White Goods (Appliances such as fridges, furnaces, dishwashers, refrigerators, freezers, air conditioners, washers/dryers, water softeners/heaters, photocopiers.)	Per Item	\$30.00
Small Appliances/Items (Such as range hoods,fans, microwaves, convection ovens, coffee makers, leaf blowers, sewing machines, small humidifiers or dehumidifiers, sinks, toilets, water dispensers, vacuum cleaners, air cleaners, deep fryers etc.)	Per Item	\$10.00- \$20.00 (depending on size/weight)
BBQ's	Per Item	\$15.00
½ of a Pickup Box Load	Per Load	\$30.00
Full Pickup Box Load	Per Load	\$60.00
Concrete	Per Cubic Yard	\$20.00
Open Waste Bins:	Per Cubic Yard	\$10.00
Hand placed in bins	Per Cubic Yard	\$20.00
Dumped into bins	Per Cubic Yard	\$30.00
Clean Wood Pile	Per Cubic Yard	\$10.00
Compostable Material (yard & garden refuse)		No Charge
Minimum Charge		10.00

PLAN REVIEW

Reviewed by Town Council	Reviewed by Staff
February 16, 2023	February 15, 2023

Resort Village of Turtle View

Transfer Station Emergency Response Plan

Prepared by: Lorrie Bannerman



Version 1 – Approved by Resort Village Council: February 16, 2023

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Important Information

Emergency Contact Numbers

The following numbers shall be used in the event of an emergency. The type of emergency will determine what number needs to be called and the order in which they are phoned. If in doubt, **PHONE 9-1-1 FIRST!**

Fire Department	911	RV Office	(306) 845-3682
Ambulance	911	Emergency RV Contacts:	
Police	911		(306) 441-7009
Spill Control	1-800-667-7525		(306) 221-7252

Building Description

Building Construction & Location

The Transfer Station is located at part of SW ¼ Sec, 22m Twp, 53m Rge. 18, W3rd Meridian. The building is an 8' x 12' Shed made into an office for the Operator.

Staging Area

A Safe Staging Area is simply a safe location close to the scene of a fire or emergency for the safe and organized staging of people and equipment. The Staging Area also helps to prevent congestion of emergency workers entering the facility. The location of the primary staging area for the transfer station will be to the North of the approach on the grid road just outside the Transfer Station Entry. This is where you will direct patrons leaving the grounds of the transfer station in the event of a fire or tornado and where you will meet emergency personnel. From this location you will be able to see anyone entering or exiting the main gate of the transfer station. The purpose of this practice is to help in identifying anyone who is missing and may still be located on the grounds of the transfer station. If for some reason it is not possible to use the primary staging area (unsafe, vehicles blocking access route, etc.) a secondary staging area will be used. The Staging Area that is used should be the furthest away from the source of the emergency and will be at the discretion of the transfer station attendant. The same procedure for ensuring all patrons are accounted for shall be used for either of the secondary staging areas, as well as the primary staging area.

Procedures

Fire Emergency Procedure

All Personnel

1. Upon encountering a fire or smoke from a fire, phone 911.
2. If you feel it is safe to do so, you may try to put out the fire with a portable fire extinguisher.
DO NOT TRY TO EXTINGUISH THE FIRE IF:
 - The fire is spreading beyond the immediate area where it has started.
 - The fire could block your escape route.
 - You are alone.

If you do not feel safe to try and put out the fire, continue on with steps 3 through 8.

3. Phone the fire department by calling 911 and state the nature of the emergency.
4. Evacuate all patrons by directing them to the transfer station entrance -exit.
5. Exit the facility and wait for the fire department at the predetermined staging area.
6. Do not allow anyone to re-enter the facility and keep the entrance -exit as clear as possible.
7. After the fire department has arrived and you have directed them to the source of the problem call the following: Administrator (306) 845-1440 or (780) 808-3682 or Willie Thompson at 306-441-7009 or Jim Glasrud at 306-221-7252
Note** The local Turtle View Volunteer Fire Brigade will likely arrive within 5- 10 minutes of the 911 call and the Meadow Lake Fire Department will be on their way at that time.
8. Fill out an incident report and submit to the Administrator.

Tornado Procedure

1. For a tornado please exit the Transfer Station office and find a sturdy shelter or if in the open country, run to low ground away from any cars (which may roll over on you). Lie flat and face-down, protecting the back of your head with your arms.

Spill Procedure

1. Upon a patron dumping chemical, oil, and hydraulic fluid into the ground or in the bin the transfer station personnel will clear the area and assemble outside the gates at staging area.
2. In the event of a spill or release inside the bin contact WYWRA at 306-285-4545 so they are aware of the contaminated bin and can put into place their own spill procedures at the Lashburn landfill.
3. In the event of a spill or release onto the ground contact the spill control line at

- 1-800-667-7525 and the Ministry of Environment at 1-800-567-4224. Indicate to both what was product and amount of spill or releases.
4. Allow NO ONE without the proper training and PPE to become exposed to the chemical.
 5. Establish barricades around the area.
 6. Control the source of discharge and prevent the spread of discharged material.
 7. Document everything relative to the incident.

Phoning 911 Procedure

Calling 911 can be achieved on any phone and will dispatch any or all of the emergency response units (ambulance, fire and police). Always be prepared when phoning 911. The following is the procedure to be followed when phoning 911. Tell the operator the following:

1. **The service that you require (fire, ambulance, or police)**
2. **Your Name**
3. **Your Location**
Part of SW ¼ Sec. 22, Twp. 53, Rge. 18, W3rd, Resort Village of Turtle View
4. **Nature and Location of Emergency**
Briefly describe the problem and the location at the transfer station where help is needed.
5. **Your phone number**

Fire Extinguisher Procedure

The portable fire extinguisher located in the Transfer Station Office is a standard ABC multipurpose dry chemical 10 pound canisters. To use a fire extinguisher remember the word: **PASS**

PULL the pin

AIM low...pointing the extinguisher nozzle at the base of the fire

SQUEEZE the handle...This releases the extinguishing agent

SWEEP from side to side... at the base of the fire until it appears out. Watch the fire area. If the fire breaks out again, repeat use of the extinguisher.

Whenever there is an emergency where a fire extinguisher is used, report it to the Fire Department & Administrator immediately.

Building Safety Systems

Exits

Number of Exits: 1 for the office shack and 1 for Entrance/Exit for Transfer Station

Locations: The exit for the office shack is on the North side of the building. The approach to the transfer station entrance/exit is located on the east side of the grid road.

Portable Fire Extinguishers

Type: ABC 10 pound

Locations: Inside of Door of Office Shack

Safety Systems Inspections and Testing

Portable Fire Extinguishers Inspection

Reference Standard: An inspection of an extinguisher is a quick check that an extinguisher is available and will operate. It is intended to give a reasonable assurance that the extinguisher is fully charged and operable. Maintenance is a thorough check of an extinguisher which is intended to give maximum assurance that an extinguisher will operate effectively and safely, and will normally reveal the need for hydrostatic pressure testing. Recharging is the replacement of the extinguishing agent. Monthly inspections should be done by the transfer station operator or her/his designate.

Monthly Inspection, Check Fire Extinguishers for the following:

- Located in designated place
- No obstruction to access or visibility
- Operating instructions on nameplate legible and facing outward
- Seals and tamper indications not broken or missing, (notify administrator if they are)
- Determine fullness by picking up and shaking
- Examine for obvious physical damage, corrosion, leakage, or clogged nozzle (notify administrator if any of the signs are present)
- Ensure the pressure gauge reading or indicator is in the operable range or position (notify administrator if gauge is in inoperable position)

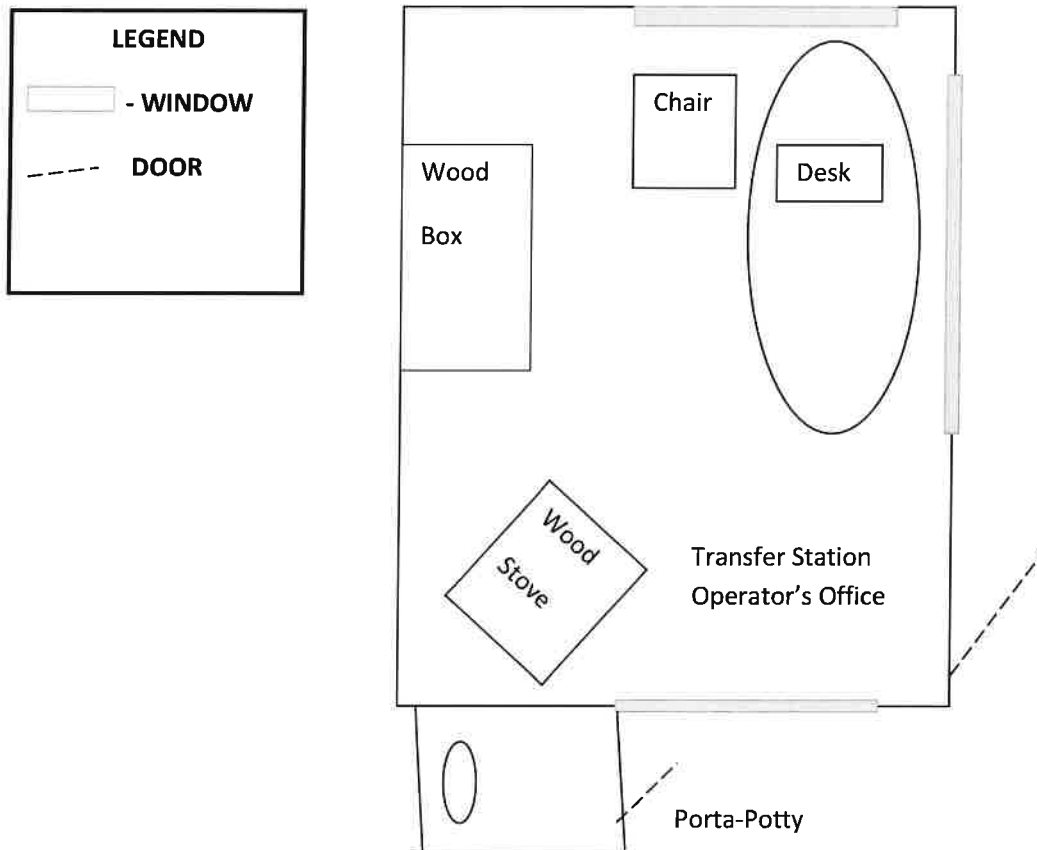
Annual Maintenance:

- The annual maintenance of all of the fire extinguishers shall be done by a qualified contractor before the beginning of each winter season. The administrator shall ensure that a qualified contractor is hired to do the annual maintenance.

Annual Maintenance Record Keeping:

- The contractor performing the annual inspection of the fire extinguisher is to tag and sticker all fire extinguishers.

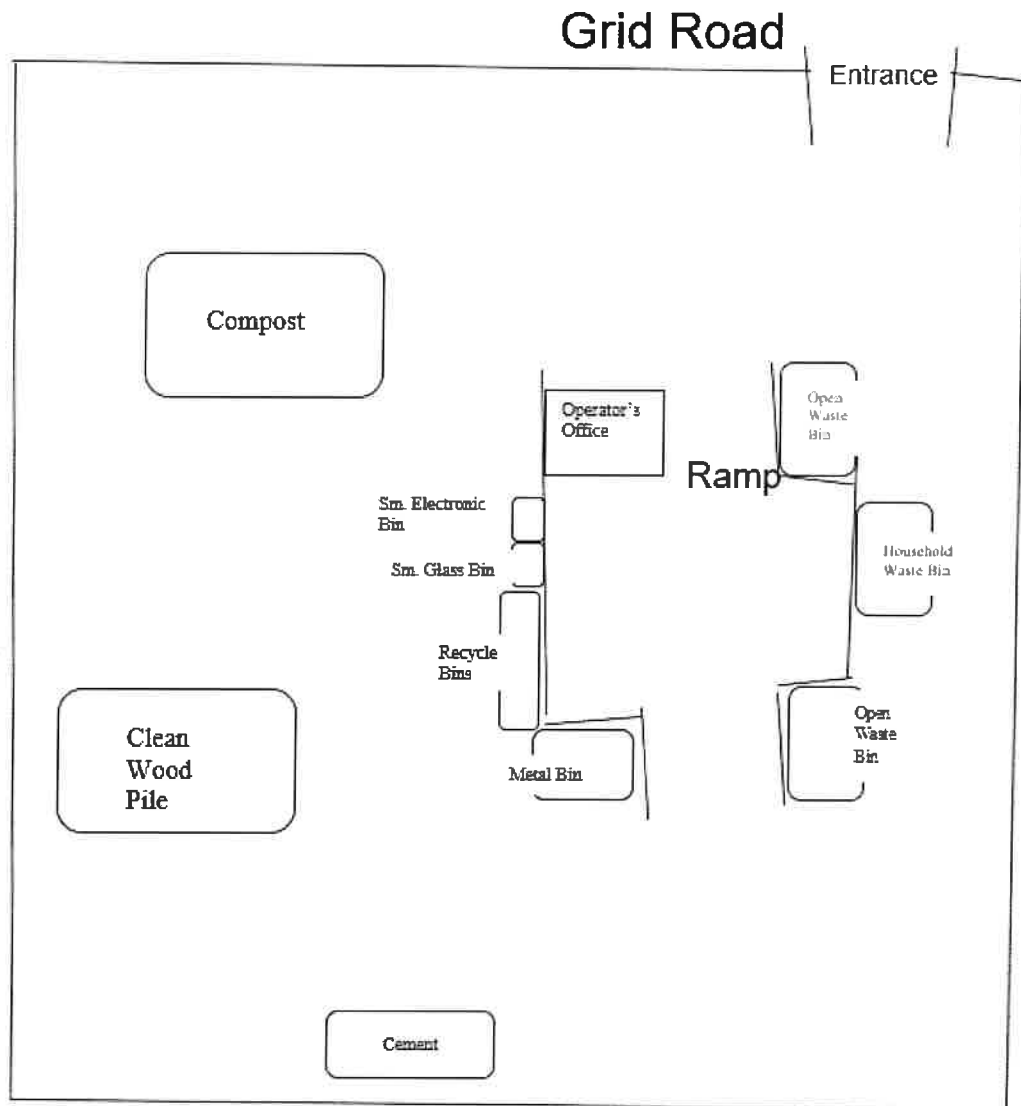
Building Layout



Note: Not drawn to scale.

Site Layout (Note: Not Drawn To Scale)

**Staging
Area**



**AGENDA FOR THE RESORT VILLAGE OF TURTLE VIEW MEETING OF
COUNCIL AT THE RESORT VILLAGE OF TURTLE VIEW COUNCIL
CHAMBERS ON THURSDAY, FEBRUARY 16, 2023 AT 6:30 P.M.**

- a) Call to Order
- b) Approval of Agenda
- c) Adoption of January 18, 2023 Regular Meeting Minutes
- d) Proclamations, Presentations & Recognition
- e) Public Hearings
- f) Delegations
- g) Correspondence
- h) Reports of Administration and Committees
- i) Payment of Accounts
- j) Financial Statements and Bank Reconciliation
- k) Mayor and Councillors Forum
- l) Unfinished Business
 - Trailer Permit Fees Bylaw #26-2022
 - Off-Site Development Fees Bylaw #28-2023
 - North West Mutual Aid Area
 - Provincial Traffic Safety Fund Grant
- m) New Business
 - Bylaw No. 30-2023, A Bylaw to Amend Bylaw No. 16 – 2021 The Official Community Plan
 - Bylaw No. 31- 2023, A Bylaw to Amend Bylaw No. 17– 2021 known as the Zoning Bylaw
 - Municipal Water Study Committee Updates
 - R.M. of Mervin Road Agreement
 - Restructuring of Lands, Pro-Rated Taxes
 - 2023 Spring-Fall Turtle View Contract Work Tenders
 - Sewage Information and Sewage Hauler Contracts
 - Transfer Station ERP and Operations Plan
 - Sandy Beach Street, Road Erosion
 - 2023 SUMA Convention
 - 2023 SK Lotteries Grant
 - Highway Sign Information
 - Administrator Days Off
- n) Adjournment