MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RESORT VILLAGE OF TURTLE VIEW HELD ON THE 20th DAY OF DECEMBER, 2023 IN THE RESORT VILLAGE OF TURTLE VIEW COUNCIL CHAMBERS AT 6:30 P.M.

PRESENT: Mayor Troy Johnson, Councillor Willie Thompson, Councillor Dennis Schultz, and Administrator Lorrie Bannerman. Councillor Jim Glasrud attended by electronic means through phone.

CALL TO ORDER: A quorum being present, Mayor Johnson called the meeting to order at 6:32 p.m.

AGENDA:

222/23 **Johnson:** That the agenda be accepted as presented.
Carried

MEETING MINUTES:

223/23 **Glasrud:** That the November 15, 2023 Minutes of the Regular Meeting of Council be adopted as presented.
Carried

CORRESPONDENCE:

224/23 **Johnson:** That the list of correspondence be dealt with in the proper order of business, a list of which is attached hereto and to form part of the minutes.
Carried

PAYMENT OF ACCOUNTS:

225/23 **Glasrud:** That the accounts from electronic cheque #1053 to #1066 and electronic payments from #105.99 to #11458640 in the amount of $31,423.40 be approved for payment, a list of which is attached hereto and to form part of the minutes.
Carried

FINANCIAL BUSINESS:

226/23 **Glasrud:** That the financial statements and bank reconciliations for the month of November, 2023 be approved as presented.
Carried

NEW BUSINESS

GRID SNOW REMOVAL AND GRADING CONTRACTS:

227/23 **Schultz:** That council accept the updated costs for the 3-year (2024 – 2026) renewal of the Grid Road Snow Removal and Grading Contracts and instruct that the Administrator send both contracts to Millard Contracting Co. Ltd. for review and signing.
Carried

2024 GRAVEL SUPPLY AND DELIVERY:

228/23 **Thompson:** That council instruct the administrator to advertise a tender for 2024 gravel supply and delivery and tenders will be opened and reviewed at January meeting of Council.

Carried

BYLAW NO. 37-2023. BYLAW TO PERMIT THE OPERATION OF GOLF CARTS ON PUBLIC HIGHWAYS WITHIN THE LIMITS OF THE MUNICIPALITY:

229/23 **Johnson:** That Bylaw No. 37-2023. Bylaw to Permit the Operation of Golf Carts on Public Highways within the Limits of the Municipality, hereby be introduced and read a first time.

Carried

230/23 **Schultz:** That Bylaw No. 37-2023. Bylaw to Permit the Operation of Golf Carts on Public Highways within the Limits of the Municipality, hereby be read a second time.

Carried

231/23 **Glasrud:** That Bylaw No. 37-2023. Bylaw to Permit the Operation of Golf Carts on Public Highways within the Limits of the Municipality, be given three (3) readings at this meeting.

Unanimously Carried

232/23 **Thompson:** That Bylaw No. 37-2023. Bylaw to Permit the Operation of Golf Carts on Public Highways within the Limits of the Municipality, hereby be read a third time and hereby adopted.

Carried

MUNICIPAL REVENUE SHARING GRANT:

233/23 **Glasrud:** That the Council of the Resort Village of Turtle View confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- 2022 Audited Financial Statements sent to the Ministry of Government Relations;
- The municipality does not run a municipal Waterworks System;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

APPOINTMENT OF DEPUTY MAYOR :

234/23 **Johnson:** That the council appoint Willie Thompson as the Deputy Mayor for the Resort Village of Turtle View for 2024.

Carried

APPOINTMENT OF TURTLE VIEW'S VOLUNTEER FIRE BRIGADE FIRE CHIEF:

235/23 **Johnson:** That the council appoint Chuck Brander as the designated Fire Chief to the Volunteer Fire Brigade for the Resort Village of Turtle View for 2024.

Carried

APPOINTMENT OF TURTLE VIEW'S VOLUNTEER FIRE BRIGADE DEPUTY FIRE CHIEF:

236/23 **Schultz:** That the council appoint Corey Bannerman as the designated Deputy Fire Chief to the Volunteer Fire Brigade for the Resort Village of Turtle View for 2024.

Carried

APPOINTMENT OF AUDITOR FOR 2023 AUDIT:

237/23 **Thompson:** That council appoint Pinnacle Business Solutions in Meadow Lake to complete the Resort Village of Turtle View 2023 Audit as quoted in the proposal letter dated April 20, 2020.

Carried

APPOINTMENT OF BOARD OF REVISION FOR 2024:

238/23 **Glasrud:** That the Resort Village of Turtle View appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, and members to serve on the Board of Revision as stated in 'Schedule A' of which is attached hereto and to form part of the minutes.

Carried

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RESORT VILLAGE OF TURTLE VIEW HELD ON THE 20th DAY OF DECEMBER, 2023 IN THE RESORT VILLAGE OF TURTLE VIEW COUNCIL CHAMBERS AT 6:30 P.M.

APPOINTMENT OF BOARD OF REVISION SECRETARY FOR 2024:

239/23 **Johnson:** That the Resort Village of Turtle View appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule as stated in 'Schedule A' of which is attached hereto and to form part of the minutes.

Carried

APPOINTMENT OF DEVELOPMENT APPEALS BOARD SERVICES FOR 2024:

240/23 **Schultz:** That the Resort Village of Turtle View appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule and members to serve on the Development Appeals Board as stated in 'Schedule A' of which is attached hereto and to form part of the minutes.

Carried

APPOINTMENT OF DEVELOPMENT APPEALS BOARD SECRETARY FOR 2024:

241/23 **Thompson:** That the Resort Village of Turtle View appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule as stated in 'Schedule A' of which is attached hereto and to form part of the minutes.

Carried

APPOINTMENT OF BUILDING OFFICIALS FOR 2024:

242/23 **Johnson:** That the Resort Village of Turtle View appoints Construction Code Authority and the following Inspectors to complete building permits and inspections for 2024 as follows

:

Inspector Name	Class	Licence #
Ryan Shepherd	BOL-3	BOL360
Chris Gates	BOL-3	BOL105
Karly Heatcoat	BOL-3	BOL421
Raymond Humenny	BOL-1	BOL608
Ben McLeod	BOL-1	BOL758
Jerry Wintonyk	BOL-1	BOL142
Dale Wagner	BOL-3R	BOL379
Dan Knutson	BOL-3	BOL112
Reg Churko	BOL-2	BOL256

Janelle Cox	BOL-1	BOL696
Dwayne Williams	BOL-2	BOL122

Carried

SUMA 2024 MEMBERSHIP RENEWAL:

243/23 **Glasrud:** That the administrator renew Turtle View's SUMA membership for 2024.

Carried

U.M.A.A.S 2024 MEMBERSHIP RENEWAL:

244/23 **Schultz:** That the administrator be instructed to renew Lorrie Bannerman's U.M.A.A.S memberships for 2024.

Carried

MUNISOFT 2024 SOFTWARE AND EQUIPMENT MAINTENANCE CONTRACTS:

245/23 **Thompson:** That the Administrator be instructed to renew the 2024 software and equipment maintenance contracts with MuniSoft.

Carried

IN-CAMERA:

246/23 **Johnson:** That the Turtle View council recess the public meeting to move into an in-camera meeting as authorized by Part III, of the Local Authority Freedom of Information and Protection of Privacy Act, at 7:06 p.m.

Carried

RECONVENE:

247/23 **Thompson:** That the Turtle View Council come out of the in-camera session and reconvene the regular meeting of Council at 7:32 p.m.

Carried

2024 EMPLOYEE WAGES:

248/23 **Johnson:** That council approve a 4.5% increase per hour for the Turtle View Office part-time Assistant for a wage of $19.86/hr and Transfer Station Operator for a wage of $19.33/hr beginning on January 1, 2024

Carried

249/23 **Johnson:** That the RV of Turtle View Council approve a 7% per hour increase for a wage of $33.49/hr, with a 40-hour week, for the Turtle View Administrator as of January 1, 2024.

Carried

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RESORT VILLAGE OF TURTLE VIEW HELD ON THE 20th DAY OF DECEMBER, 2023 IN THE RESORT VILLAGE OF TURTLE VIEW COUNCIL CHAMBERS AT 6:30 P.M.

ADMINISTRATOR'S 2023 ACCUMULATED HOLIDAYS:

250/23 **Glasrud:** That council approve the Administrator to carry a maximum of 5 days of the 2023 accumulated holidays over the 2024 year.
Carried

ADJOURNMENT:

251/23 **Johnson:** That we hereby adjourn. Time of adjournment 7.34 p.m.
Carried

MAYOR

ADMINISTRATOR

December 20, Regular Meeting of Council Correspondence

- Email, Municipalities Today, Newsletter, November 15, 2023
- Email, WCB, Preliminary Rate Information Meeting, November 16, 2023
- Email, SUMA, Message from the Vice- President, Jan. 16, Virtual Sector Meeting, November 16, 2023
- Email, Historic Places Initiative PCS, Municipal Heritage Activity Study, November 16, 2023
- Email, SUMA, Municipal Update, November 20, 2023
- Email, North West Mutual Aid Area, Minutes from April 24 and June 12 Meetings, November 20, 2023
- Email, Sask 1st Call, New System Features, November 24, 2024
- Email, SaskPower Tree Maintenance Plan, Brushing Locations, November 27, 2023
- Email, North Saskatchewan River Municipal Health Holdings, Minutes from November 20, 2023 meeting.
- Email, RCMP, Minister of Public Safety – Applications for Security Infrastructure Program, December 5, 2023
- **Email,** SUMA, Zoom - Sector Meetings – January 16, 2024, December 11, 2023
- Email, North West Mutual Aid Area, Incident Command System (ICS) Level 300 Course, January 29th – 31st, 2024, December 11, 2023
- **Email,** NWMAA November 27, 2023 Meeting Minutes, December 11, 2023
- Email, SUMAssure, Year-End Update Newsletter, December 11, 2023
- Email, Christmas Card, Ombudsman Saskatchewan, December 12, 2023
- **Email,** Building & Technical Standards GR, Adoption of 2020 Construction Codes, December 13, 2023
- Email, UMAAS Update, December 2023
- Email, Munisoft, 2024 Community Project Initiative, December 15, 2023
- Email, Municipal Information GR, Municipalities TODAY Newsletter, December 15, 2023
- Email, Happy Holidays from Brownlee LLP, December 19, 2023

SCHEDULE OF PAYMENTS SUBMITTED TO REGULAR COUNCIL MEETING, DECEMBER 20, 2023

Cheques

1053	Lorrie Bannerman	$3,390.61
1054	Starla Denny	$1,143.96
1055	Shannon McDonnell	$555.00
1056	MEPP	$1,234.70
1057	SUMA	$390.89
1058	BEE-J'S	$460.95
1059	BINKY'S	$273.00
1060	CANADA POST	$193.20
1061	1982246 ALBERT LTD	$20.92
1062	DAVE'S ELECTRIC LTD	$1,082.25
1063	LORRIE BANNERMAN	$436.35
1064	MEDIQUEST TECHNOLOGIES INC.	$252.00
1065	NORTHBOUND PLANNING LTD.	$2,241.52
1066	REGIONAL NEWS-OPTIMIST	$198.45

Electronic Payments

105.99	Xplornet Communications Inc.	$110.99
614687	SASKTEL	$99.54
614689	SASKPOWER	$30.87
614691	SASKPOWER	$61.74
614693	SASKPOWER	$61.74
614695	SASKPOWER	$262.39
614697	SASKENERGY	$187.83
616086	SASKPOWER	$30.87
616088	SASKPOWER	$137.13
1458640	SASKATCHEWAN Etax Services	$18,566.50
	Total:	$31,423.40

AGENDA FOR THE RESORT VILLAGE OF TURTLE VIEW MEETING OF COUNCIL AT THE RESORT VILLAGE OF TURTLE VIEW COUNCIL CHAMBERS ON WEDNESDAY, DECEMBER 20, 2022 6:30 P.M.

a) Call to Order
b) Approval of Agenda
c) Adoption of November 15, 2023 Regular Meeting Minutes
d) Proclamations, Presentations & Recognition
e) Public Hearings
f) Delegations
g) Correspondence
h) Reports of Administration and Committees
i) Payment of Accounts
j) Financial Statements and Bank Reconciliation
k) Mayor and Councillors Forum
l) Unfinished Business
    - Subdivision Application, Parcel B, Plan 101296807, NE1/4 Section 21-53-18-W3M, Proposed Residential Lots
    - Review of Future Proposed Subdivision Information, LSD 9 28-53-18-W3M
m) New Business
    - 2024 Grid Road Snow Removal and Grading
    - 2024 Gravel Supply Tender
    - Bylaw No. 39-2023. Bylaw to Permit the Operation of Golf Carts on Public Highways within the Limits of the Municipality
    - Appointment of Deputy Mayor
    - Appointment of Turtle View's Volunteer Fire Brigade Fire Chief for 2024
    - Appointment of Turtle View's Volunteer Fire Brigade Deputy Fire Chief for 2024
    - Appointment of Auditor for 2023 Audit
    - Appointment of Board of Revision for 2024
    - Appointment of Board of Revision Secretary for 2024
    - Appointment of Development Appeals Board Services for 2024
    - Appointment of Development Appeals Board Secretary for 2024
    - Appointment of Building Officials for 2024
    - SUMA 2024 Membership Renewal
    - U.M.A.A.S 2024 Membership Renewal
    - Munisoft 2024 Software and Equipment Maintenance Contracts
    - 2024 Employee Wages
    - Administrator's 2023 Accumulated Holidays
n) Adjournment