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MINUTES OF THE REGULAR COUNCIL MEETING OF DECEMBER 17, 2024

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Held in the Council Chambers of the Resort Village of Turtle View at 116 Golden Sands Drive

**PRESENT:** Mayor Troy Johnson, Councillor Willie Thompson, Councillor Jim Glasrud, Councillor Dennis Schultz and Administrator Lorrie Bannerman.

**ABSENT:**

**CALL TO ORDER:** A quorum being present, Mayor Troy Johnson called the meeting to order at 6:30 p.m.

**AGENDA:**

194/24 **Johnson:** That the agenda be accepted as presented.  
Carried

**MEETING MINUTES:**

195/24 **Glasrud:** That the November 20, 2024 Minutes of the Regular Meeting of Council be adopted as presented.  
Carried

**CORRESPONDENCE:**

196/24 **Johnson:** That the list of correspondence be dealt with in the proper order of business, a list of which is attached hereto and to form part of the minutes.  
Carried

**PAYMENT OF ACCOUNTS:**

197/24 **Glasrud:** That the accounts from cheque #1368 to #1383, electronic bill payments from #659637 to #6731071 and etransfer payment from #Nov 25/24 to #5 in the amount of \$60,364.53 be approved for payment, a list of which is attached hereto and to form part of the minutes.  
Carried

**FINANCIAL BUSINESS:**

198/24 **Thompson:** That the financial statements and bank reconciliations for the month of November 2024 be approved as presented.  
Carried

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**NEW BUSINESS**

**2025 GRAVEL SUPPLY:**

199/24      **Thompson:**            That Council instruct the Administrator to contact Mitchell Bros. Excavating to inquire about the possibility of continuing the same products and costs of the 2024 Gravel Supply and Delivery Contract for the 2025 contract period.  
Carried

**ROAD MAINTENANCE AGREEMENT:**

200/24      Thompson:            That Council finalize information in the draft Road Maintenance Agreement information and instruct the Administrator to send the information and request to schedule a meeting with the Council of the R.M. of Mervin to be held at the Turtle View office.  
Carried

**SUNSET VIEW LAGOON QUESTIONS:**

201/24      Thompson:            That council instruct the Administrator to send a letter to Sunset View regarding further studies on RVTV infrastructure.  
Carried

**TRANSFER STATION CASUAL CONTRACT POSITION:**

202/24      Johnson:            That council approve the hiring Levi Collier as Casual Contract Operator for the RV of Turtle View Transfer Station as stated in the December 2024 contract.  
Carried

**APPOINTMENT OF DEPUTY MAYOR FOR 2025:**

203/24      Glasrud:            That Council appoint Willie Thompson as the Deputy Mayor for the Resort Village of Turtle View for 2025.  
Carried

**APPOINTMENT OF FIRE CHIEF FOR TURTLE VIEW'S VOLUNTEER FIRE BRIGADE FOR 2025:**

204/24      Johnson:            That Council appoint Chuck Brander as the Fire Chief for the Turtle View Volunteer Fire Brigade for 2025.  
Carried

**APPOINTMENT OF DEPUTY FIRE CHIEF FOR TURTLE VIEW'S VOLUNTEER FIRE BRIGADE 2025:**

205/24      Thompson:            That Council appoint Corey Bannerman as the Deputy Fire Chief for the Turtle View Volunteer Fire Brigade for 2025.  
Carried

Initial: \_\_\_\_\_  
Initial:  Mayor  
Initial:  Administrator



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**APPOINTMENT OF AUDITOR FOR 2024 AUDIT:**

206/24           Schultz:           That Council appoint Pinnacle Business Solutions in Meadow Lake, SK to complete the Resort Village of Turtle View 2024 Audit at the same cost of the 2023 audit services .  
Carried

**APPOINTMENT OF BOARD OF REVISION FOR 2025:**

207/24           Glasrud:           That pursuant to Subsection 220(1) of The Municipalities Act, the Resort Village of Turtle View appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. 2025 fee schedule, and members to serve on the Board of Revision as stated in the 2025 Fee schedule; and

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

**APPOINTMENT OF BOARD OF REVISION SECRETARY FOR 2025:**

208/24           Johnson:           That pursuant to Subsection 221(1) of The Municipalities Act, the RESORT VILLAGE OF TURTLE VIEW appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. 2025 fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

**APPOINTMENT OF DEVELOPMENT APPEALS BOARD SERVICES FOR 2025:**

209/24           Glasrud:           That That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the Resort Village of Turtle View appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. 2025 fee schedule, and members to serve on the Board of Revision as stated in the 2025 Fee schedule; and

Initial: \_\_\_\_\_  
Initial:  Mayor  
Administrator



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The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

**APPOINTMENT OF DEVELOPMENT APPEALS BOARD SECRETARY FOR 2025:**

210/24            Johnson:            That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the RESORT VILLAGE OF TURTLE VIEW appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. 2025 fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

**APPOINTMENT OF BUILDING OFFICIALS FOR 2025:**

211/24            Thompson:            That the Resort Village of Turtle View appoints Construction Code Authority and the following Inspectors to complete building permits and inspections for 2025:

<u>Inspector Name</u>	<u>Class</u>	<u>Licence #</u>
Chris Gates	BOL-3	BOL105
Ryan Shepherd	BOL-3	BOL360
Karly Heatcoat	BOL-3	BOL421
Raymond Humenny	BOL-2R	BOL635
Ben McLeod	BOL-2R	BOL758
Jerry Wintonyk	BOL-1	BOL142
Dale Wagner	BOL-3R	BOL379
Dan Knutson	BOL-3	BOL112
Janelle Cox	BOL-1	BOL696
Dwayne Williams	BOL-2	BOL122
Rashel Gervais	BOL-3	BOL307

Carried

**U.M.A.A.S 2025 MEMBERSHIP RENEWAL:**

212/24            Thompson:            That the administrator be instructed to renew Lorrie Bannerman's U.M.A.A.S memberships for 2025.

Carried

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**SUMA 2025 MEMBERSHIP RENEWAL:**

213/24 Johnson: That Council instruct the Administrator to renew Turtle View's SUMA membership for 2025.  
Carried

**MUNISOFT 2025 SOFTWARE AND EQUIPMENT MAINTENANCE CONTRACT:**

214/24 Glasrud: That the Administrator be instructed to renew the 2025 Software and Equipment Maintenance Contracts with MuniSoft.  
Carried

**ADMINISTRATOR'S 2024 ACCUMULATED HOLIDAYS:**

215/24 Johnson: That Council approve up to 5 (five) days of the Administrator's accumulated 2024 holidays to be carried over to 2025.  
Carried

**ADJOURNMENT:**

215/24 Johnson: That the meeting be hereby adjourned. Time of adjournment 7:32 p.m.  
Carried

  
  
MAYOR

  
ADMINISTRATOR

Initial: \_\_\_\_\_  
Mayor  
Initial:   
Administrator

## Regular Monthly Meeting of Council, December 17, 2024 – Correspondence

- Email, North Sask River Municipal Health Holdings, Minutes to Nov. 18 Meeting, Rec'd Nov. 26/24
- Email, SEDA, Post-election Strategies Webinar – Jan. 15/25, Rec'd Nov. 26/24
- Email, SUMA – Municipal Update, Rec'd Dec. 2/24
- Email, SUMAssure, Risk Management Bulletin, Snow, Rec'd Dec. 3/24
- Email, SUMA, Municipal Leaders' Roles and Responsibilities, January 21 or Jan. 23, Rec'd Dec. 4/24
- Email, PARCS, AGM (Dec. 7/24), Rec'd Dec. 5/24
- Email, SUMA, Webinar – Conflict of Interest – (Dec. 12/24), Recording Available, Rec'd Dec. 5/24
- Email, Building & Technical Standards, Seminars, Rec'd Dec. 5/24
- Email, Rob Walton, Independent Investigative Service Available, Rec'd Dec 5/24
- Email, Erin Kobelka, Inquiring About Conducting Swimming Lessons in 2025, Rec'd Dec. 6/24
- Email, North Bound Planning, Wishing You a Merry Christmas and a Bright 2025, Rec'd Dec. 10/24
- Email, SUMA, MuniCast S7:E5, Rec'd Dec. 11/24
- Email, SAMA, A Look Ahead To 2025, Rec'd Dec. 13/24
- Email, Procido LLP, Proposal for Legal Services, Rec. 13/24
- Email, Municipalities TODAY, Newsletter, Rec'd Dec. 16/24
- Email, SUMA, Municipal Update, Leadership Webinars, SK Recycling Program with SARCAN, Rec'd Dec. 16/24
- Email, Safety Supplies Canada, Wishing Happy Holidays, Rec'd Dec. 17/24
- Email, SUMAssure, Annual Newsletter, Rec'd Dec. 17/24

SCHEDULE OF PAYMENTS SUBMITTED TO REGULAR COUNCIL MEETING, DECEMBER 17, 2024

Cheques

1368	Lorrie Bannerman	\$3,451.70
1369	Starla Denny	\$1,386.91
1370	Shannon McDonnell	\$579.90
1371	Blue Shield Locksmiths	\$123.21
1372	Bee-J's Office Plus	\$4,688.47
1373	Binky Enterprise Ltd.	\$199.50
1374	Lakeshore Enterprises	\$1,110.00
1375	Lorrie Bannerman	\$214.00
1376	Millard Contracting Co. Ltd	\$6,237.20
1377	North Bound Planning	\$52.50
1378	Lorrie Bannerman	\$104.00
1379	Prairie Newspaper Group LP	\$264.60
1380	Dennis Schultz	\$1,652.08
1381	VOID	\$0.00
1382	WFR Wholesale Fire & Rescue	\$1,149.66
1383	Luseland Motors	\$1,233.75
	Total Computer Cheques:	<u>\$22,447.48</u>

Electronic Payments

659637	West Yellowhead Waste Resource	\$2,196.35
659638	Xplornet	\$131.81
1812248	Saskatchewan eTax Services	\$25,576.51
6731063	MEPP	\$1,312.98
6731064	SUMA	\$454.17
6731065	SaskPower	\$61.81
6731066	SaskPower	\$61.81
6731067	SaskPower	\$262.64
6731068	Saskpower	\$30.90
6731071	Sasktel	\$99.61
eTransfer	Ryan Grona	\$5,977.00
eTransfer #2	CCA Construction Code	\$427.04
eTransfer #2	CCA Construction Code	\$472.55
eTransfer #3	Meadow Lake Properties Ltd.	\$705.52
eTransfer #4	North Bound Planning	\$78.75
eTransfer #5	RV of Manitou Beach	\$57.60
	Total electronic Payments	<u>\$37,907.05</u>
	Total Payments	<u>\$60,354.53</u>

AGENDA FOR THE RESORT VILLAGE OF TURTLE VIEW MEETING OF COUNCIL AT  
THE RESORT VILLAGE OF TURTLE VIEW COUNCIL CHAMBERS ON TUESDAY,  
DECEMBER 17, 2024 6:30 P.M.

- a) Call to Order
- b) Approval of Agenda
- c) Adoption of November 20, 2024 Regular Meeting Minutes
- d) Proclamations, Presentations & Recognition
- e) Public Hearings
- f) Delegations
- g) Correspondence
- h) Reports of Administration and Committees
- i) Payment of Accounts
- j) Financial Statements and Bank Reconciliation
- k) Mayor and Councillors Forum
- l) Unfinished Business
- m) New Business
  - 2025 Gravel Supply
  - Road Agreement Discussion
  - Lagoon Information
  - Transfer Station Casual Contract Position
  - Appointment of Deputy Mayor
  - Appointment of Turtle View's Volunteer Fire Brigade Fire Chief
  - Appointment of Turtle View's Volunteer Fire Brigade Deputy Fire Chief
  - Appointment of Auditor for 2024 Audit
  - Appointment of Board of Revision for 2025
  - Appointment of Board of Revision Secretary for 2025
  - Appointment of Development Appeals Board Services for 2025
  - Appointment of Development Appeals Board Secretary for 2025
  - Appointment of Building Officials for 2025
  - U.M.A.A.S 2025 Membership Renewal
  - SUMA 2025 Membership Renewal
  - Munisoft 2025 Software and Equipment Maintenance Contracts
  - E-Transfer Payment Option
  - Administrator's 2024 Accumulated Holidays
- n) Adjournment