

Guidelines for Recyclables

The Recycling Zone

CORRUGATED CARDBOARD

- The cardboard used in packing with ruffled paper between two smooth sheets of paper.
- No contaminated cardboard by food wastes, oil, plastics or wax.

PAPER RECYCLING

OFFICE PAPER
NEWSPAPERS & MAGAZINES
ENVELOPES
WRITING PADS/FORMS
REPORTS (INCLUDING STAPLES)
MANILLA FOLDERS
CARDBOARD
DRAWING PAPER
BINDER DIVIDERS
INDEX SHEETS & CARDS
GLOSSY BROCHURES
SHREDDED PAPER
TELEPHONE BOOKS



- Please flatten before disposal.

MIXED PAPER

- Construction paper, bond and other office papers, boxboard (cereal, tissue, cracker boxes etc.), glossy magazines, hard and soft cover books.
- Please place office shred in plastic bags

NEWSPRINT

- All newspaper including flyers.

Symbol	Acronym	Full name and uses
	PET	Polyethylene terephthalate - Fizzy drink bottles and frozen ready meal packages.
	HDPE	High-density polyethylene - Milk and washing-up liquid bottles
	PVC	Polyvinyl chloride - Food trays, cling film, bottles for squash, mineral water and shampoo.
	LDPE	Low density polyethylene - Carrier bags and bin liners.
	PP	Polypropylene - Margarine tubs, microwaveable meal trays.
	PS	Polystyrene - Yoghurt pots, foam meat or fish trays, hamburger boxes and egg cartons, vending cups, plastic cutlery, protective packaging for electronic goods and toys.
	Other	Any other plastics that do not fall into any of the above categories. For example melamine, often used in plastic plates and cups.

PLASTICS 1, 2, 4, 5 & 7

Plastic containers with the recycling symbol and the numbers 1, 2, 4, 5, or 7 in the symbol on the bottom of the container.

No motor oil or pesticide containers.

No food/shrink wrap or Styrofoam.

Please wash all items, remove lids or tops and flatten where possible

TIN CANS

- Please wash and remove labels as best as possible.
- Please crush the tin cans where possible.
- No paint cans.
- No large metal items – to be taken to the landfill directly.
- No tin foil.

IMPORTANT NOTES

Wherever possible, take your pop bottles, pop cans etc. to your nearest SARCAN outlet. Similarly waste oil, tires, pesticide containers etc. have separately established locations for returns.

All of our recycle containers are now co-mingle. That means that all recyclable materials are able to go into the same container.

