

INVITATION TO TENDER FOR SUMMER MAINTENANCE FOR THE RESORT VILLAGE OF TURTLE VIEW

Posted March 22, 2024

OVERVIEW:

The Resort Village of Turtle View requires the services of a contractor for summer maintenance as described below.

The contractor will provide his own equipment, fuel and manpower required to perform the work described below.

This tender invitation involves work to maintain the municipal lands and infrastructure in the Resort Village of Turtle View subdivisions of Golden Sands, Indian Point and Turtle Lake Lodge. The Turtle Lake Lodge playground and the subdivision of Sandy Beach are not included in this tender.

This tender invitation does not involve grass cutting as that work is covered under a separate invitation to tender.

PRICING:

Council will accept a seasonal price for this proposed contract.

Additionally, Council requests the tenderer to provide an hourly rate for this proposed contract. The tenderer shall include an estimate of the total seasonal hours required to provide this service.

The hourly rate will be used should Council determine that extra maintenance work is required in any of the Turtle View subdivisions of the Resort Village of Turtle View, during the contract effective period or outside the contract period.

Please note the contract period as shown later in this document.

INSTRUCTIONS TO TENDERERS:

SUBDIVISIONS OF GOLDEN SANDS, INDIAN POINT AND TURTLE LAKE LODGE

SPRING:

- Pick up garbage (paper, tissue, bags, bottles, etc.) from roadsides, municipal reserves, parks and walkways and haul to landfill.
- Clean concrete boat dock ramps of reeds, gravel, etc. and haul to landfill.
- Remove garbage cans from storage, wash, fix lids, and place in parks with garbage bags inserted.
- Remove picnic tables from storage, clean, repair as necessary, haul to parks and set up.
- Where appropriate, move all sports nets from storage, make minor repairs and install in playgrounds.
- Inflate balls and put in metal box as required.

ALL SEASON:

- Check all signs and sign posts (stop, playground, boat launch, yield, speed zone, slow, etc.) for damage and repair as necessary.
- Make necessary repairs to posts and chains surrounding MR's, parks, road sides, etc.
- Make necessary repairs to playground equipment in all 3 playgrounds in the Indian Point and Golden Sands subdivisions (swings, teeter-totter, sport court, sport nets, etc.).

- Fill ball diamond wear-out areas with sand/clay when required.
- Paint sign posts, park posts, all playground equipment, garbage can stands, picnic tables, marina pedestrian bridge, where required.
- Empty and maintain hamlet garbage cans and haul to dump on a weekly basis or more often in hot weather.
- Maintain visitor (map) sign on entrance road to IP and GS subdivisions and surrounding grounds by cutting weeds and grass as required.
- Maintain public walkways to lakeshore by maintaining an approximate four-foot wide path and by placing gravel on path as required to provide a clear pedestrian path.
- Maintain all Turtle View public walkways into lakeshore by trimming branches, undergrowth and new growth from paths and hauling to landfill.
- Maintain the two beach areas near the playground sites and the north bay beach by cleaning beach sand areas of roots and debris, raking up reeds, etc. that wash up to shore, and haul to landfill. This beach cleaning should be monitored on a daily basis throughout the contract period.

FALL:

- Return to storage in fall: garbage cans, sports nets, tables, ball box, etc. to storage building.
- Cut and haul to dump, suspect dying trees from playground areas in the Indian Point and Golden Sands locations.
- Strive to keep our Resort Village subdivisions in good repair, safe, clean and beautiful for all property owners and guests to enjoy.

EQUIPMENT AND MATERIAL SUPPLIED BY THE RESORT VILLAGE OF TURTLE VIEW:

- The Resort Village will supply posts, chain, bolts, nuts, nails, signs, paint, paint brushes, solvent, etc. as required for the proper maintenance of the Resort Village infrastructure. This will be accomplished either by the successful contractor purchasing the required material and submitting invoices to the Resort Village for reimbursement, or in some cases by free issue from the Resort Village.
- The Resort Village will supply storage space for equipment from Indian Point and Golden Sands areas in the form of the two maintenance sheds that currently exist.

EQUIPMENT AND MATERIAL SUPPLIED BY THE CONTRACTOR:

- The contractor is responsible for the supply of all other equipment and supplies required to carry out the duties of the contract as listed previously. This includes, but is not limited to:
- trimmers
- shovels
- rakes
- fuel and oil for motorized equipment
- pickup truck and trailer if required

TENDER CLOSING DATE AND TIME:

Sealed tenders will be received up to 12:00 PM local time on Tuesday, April 16, 2024.

CONTRACT PERIOD:

The contract period will be from May 1, 2024 to September 30, 2024.

SUBMISSION OF TENDER:

Tenders will be received up to the time and date stated.
Please deliver your tender in person, by regular mail or e-mail.

If submitting by regular mail, place tender in a sealed envelope clearly stating the tender description, your name, phone number, address and e-mail address. Those received before the due date will be retained unopened until the opening time and date. It is the responsibility of the tenderer to ensure that their tender is delivered not later than the appointed time.

Submit tenders by regular mail to:

The Resort Village of Turtle View
PO Box 370
Livelong, SK. S0M 1J0
Attention: Administrator

Tenders submitted by e-mail shall also clearly indicate the tender description with your name, phone number, address and e-mail address included. E-mailed tenders will be held in confidence until the public opening date and time.

Submit tenders by e-mail to: resortvillage.turtleview@xplornet.com

INSURANCE:

The tenderer shall obtain and maintain comprehensive general liability insurance against bodily injury and property damage claims. The tenderer shall describe the insurance coverage and amount that will be maintained during this contract period.

ACCEPTANCE OF TENDERS:

By issuing this invitation the Resort Village of Turtle View is not bound in any way and does not have to accept the lowest or any tender.

TENDER OPENING:

Tenders will be opened at the Regular Meeting of Council on April 17, 2024 at 7:00 p.m.